

Village of Pecatonica Regular Board Meeting
Tuesday, December 2, 2025, at 6:30 p.m. or at Conclusion of Committee of the Whole
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** – Village President Collin Hardy called the meeting to order at 6:08 p.m. on Tuesday, December 2, 2025, at Village Hall.

2. **Roll Call** - A Roll Call was taken. Trustees Bill Determan, Kim Gipe, Tom Gipe, Tanya Wurtzel, and Heather Squires were present. Trustee James Green was absent.

Also present: Village President Collin Hardy, Village Attorney Dave Kurlinkus, Village Treasurer Jordan Hartman, Police Chief Matt Summers, and Village Clerk Darla Stram

3. **Establishment of a Quorum**

4. **Approve November 18, 2025, Regular Board Meeting Minutes**

A motion was made by Trustee Determan and seconded by Trustee Kim Gipe to approve November 18, 2025, Regular Board Meeting Minutes. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.

Approve November 25, 2025, Special Board Meeting Minutes-

A motion was made by Trustee Kim Gipe and seconded by Trustee Tom Gipe to approve November 25, 2025, Special Board Meeting Minutes. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.

5. **Additions/Corrections to the Agenda** – Remove item #1 under Public Works.

6. **Approval of Agenda** –

A motion was made by Trustee Determan and seconded by Trustee Kim Gipe to approve the agenda as amended. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.

7. **Call to the Public** – None.

Agenda Items

A. Village President's Items –

1. Discussion and Approval of 2026 Meeting Schedule

A motion was made by Trustee Kim Gipe and seconded by Trustee Determan to approve the 2026 Meeting Schedule. No Discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.

2. Discussion and Approval of the 2026 Holiday Schedule

A motion was made by Trustee Kim Gipe and seconded by Trustee Determan to approve the 2026 Holiday Schedule. No Discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.

B. Unfinished Business –

1. None.

C. New Business –

1. 2025-15 An Ordinance Amending Chapter 32 Subsections 32.075 Through 32.083 “Employee Handbook” of the Code of Ordinances of the Village of Pecatonica, Illinois-**1st Reading.**

A motion was made by Trustee Determan and seconded by Trustee Kim Gipe to waive the Rules No Discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.

A motion was made by Trustee Determan and seconded by Trustee Kim Gipe to approve 2025-15 An Ordinance Amending Chapter 32 Subsections 32.075 Through 32.083 “Employee Handbook” of the Code of Ordinances of the Village of Pecatonica, Illinois. No Discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.

2. 2025-R-04 A Resolution of the Village of Pecatonica, Illinois to Approve and Adopt an Employee Handbook for the Employees of the Village of Pecatonica-

A motion was made by Trustee Determan and seconded by Trustee Kim Gipe to approve 2025-R-04 A Resolution of the Village of Pecatonica, Illinois to Approve and Adopt an Employee Handbook for the Employees of the Village of Pecatonica. No Discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.

D. Legal (Attorney Kurlinkus) –

1. None

E. Finance – Bill Determan, Liaison-

1. None

F. Planning Commission / Zoning Board

1. **Next Meeting:** Tuesday, December 23, 2025, at 6:00 p.m.

G. Public Works – Tom Gipe, Liaison

1. None

H. Public Safety – Heather Squires, Liaison –

1. None

I. Economic Development Committee – Kim Gipe, Liaison

1. .

J. Treasurer (Jordan Hartman) –

1. A motion was made by Trustee Kim Gipe and seconded by Trustee Determan to approve Warrant List #61 Regular Board December 2, 2025, in the amount of \$131,764.38. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.
2. A motion was made by Trustee Kim Gipe and seconded by Trustee Determan to approve the Payroll for the Period Ending November 16, 2025, in the amount of \$31,792.05. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.

K. Clerk's Items (Darla Stram) – None

L. Executive Session-

1. I would like a motion to go into closed (or executive) session to review closed session minutes and to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.

A motion was made by Trustee Kim Gipe and seconded by Trustee Determan to go into Executive Session. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1. Executive Session began at 6:21.

The Regular Board meeting resumed at 6:51 pm. The board has some questions for Attorney Kurlinkus. Discussion.

A motion was made by Trustee Kim Gipe and seconded by Trustee Tom Gipe to go into Executive Session. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1. Executive Session began at 6:53.

The Regular Board meeting resumed at 7:22pm.

M. Action on Items Arising Out of Executive Session –

No Action taken.

N. Adjournment

A motion was made by Trustee Determan and seconded by Trustee Kim Gipe to adjourn the meeting. No discussion. All in favor. The meeting was adjourned at 7:23 p.m.