

**Village of Pecatonica Regular Board Meeting**  
**Tuesday, November 18, 2025, at 6:00 p.m.**  
**Village Hall 405 Main Street. Pecatonica, Illinois**

---

1. **Call to Order** – Village President Hardy called the meeting to order at 6:00 p.m. on Tuesday, November 18, 2025, at Village Hall.
2. **Moment of Silence.**
3. **Pledge of Allegiance.**
4. **Roll Call** - A Roll Call was taken. Trustees Bill Determan, Tom Gipe, Kim Gipe, Tanya Wurtzel, James Green, and Heather Squires were present.

Also present: Village President Collin Hardy, Village Attorney Dave Kurlinkus, Police Chief Matt Summers, Village Clerk Darla Stram, Village Treasurer Jordan Hartman, and Public Works Director Nick Berry.

5. **Establishment of a Quorum**
6. **Approve November 4, 2025, Committee of the Whole Meeting Minutes**

A motion was made by Trustee Tom Gipe and seconded by Trustee Determan to approve November 4, 2025, Committee of the Whole Minutes. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

**Approve November 4, 2025, Regular Board Meeting Minutes**

A motion was made by Trustee Kim Gipe and seconded by Trustee Tom Gipe to approve November 4, 2025, Regular Board Meeting Minutes. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

**Approve November 10, 2025, Special Board Meeting Minutes**

A motion was made by Trustee Tom Gipe and seconded by Trustee Kim Gipe to approve November 10, 2025, Special Board Meeting Minutes. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

7. **Additions/Corrections to the Agenda** – None

8. **Approval of Agenda** –

A motion was made by Trustee Determan and second by Trustee Green to approve the agenda. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

9. **Call to the Public** – None

**Agenda Items**

---

**A. Village President's Items –**

1. None

**B. Unfinished Business –**

1. None

**C. New Business –**

1. None

**D. Legal (Attorney Kurlinkus) –**

Attorney Kurlinkus reviewed issues regarding the property at 2719 Pecatonica Rd. The pre-annexation agreement is not valid due to not being signed by the legal property owners. The liquor license attached to this pre-annexation agreement is therefore also invalid.

An update on the employee handbook was also given. Attorney Kurlinkus does not believe it makes sense to put it in the Code of Ordinances and instead should be adopted as a resolution. He suggested that at the second Regular Board meeting in December, action can be taken on an ordinance to remove the handbook from the Code of Ordinances and a resolution to approve it.

**E. Finance – Bill Determan, Liaison-**

1. Liaison Determan asked everyone to continue reviewing financial reports.

**F. Planning Commission / Zoning Board**

1. **Next Meeting:** Tuesday, November 25, 2025, at 6:00 p.m.

**G. Public Works – Tom Gipe, Liaison**

1. Liaison Report- None
2. Public Works Report- Director Nick Berry discussed water and sewer lines for the Pecatonica Road properties around Dollar General, as well as the property at 16096 Telegraph and the need to add water and sewer lines. Engineer's estimate is needed.
3. Approve Repairs to Skid Loader from Bobcat of Rockford in the amount of \$4,481.76 – A motion was made by Trustee Kim Gipe and seconded by Trustee Green to approve repairs to the skid loader in the amount of \$4,481.76. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.
4. Engineer's Report - None

**H. Public Safety – Heather Squires, Liaison**

1. Liaison Report- None

2. Police Report- Chief Matt Summers informed the board that the Sheriff's Department is aware that the property at 2719 Pecatonica Rd. is not within village limits and they will continue to respond to calls there as they come in. He also addressed social media rumors regarding Halloween candy that was handed out in the village; it was investigated and determined to be unfounded.

**I. Economic Development Committee – Kim Gipe, Chairman**

1. **Next Meeting:** Monday December 8, 2025, at 6:00 p.m.
2. Chairman's Report- Chairman Kim Gipe reviewed the last Economic Development Committee meeting.
3. Discussion and Approval of Purchase of Toys from Santa-

Trustee Kim Gipe informed the board that the Park District will give a check to the village for their portion of the cost of the toys from Santa.

**J. Treasurer (Jordan Hartman) –**

1. A motion was made by Trustee Kim Gipe and seconded by Trustee Determan to approve Warrant List #60 Regular Board November 18, 2025, in the amount of \$359,498.01. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.
2. A motion was made by Trustee Determan and seconded by Trustee Green to approve the Payroll for the Period Ending November 2, 2025, in the amount of \$32,594.49. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

**K. Clerk's Items (Darla Stram) –**

1. None.

**L. Executive Session- None.**

**M. Action on Items Arising Out of Executive Session – None.**

**N. Adjournment**

A motion was made by Trustee Determan and seconded by Trustee Green to adjourn the meeting. No discussion. All in favor. The meeting was adjourned at 6:47 p.m.