

Committee of the Whole Meeting
Tuesday, November 4, 2025, at 6:00 p.m.
Village Hall 405 Main St. Pecatonica, Illinois

1. **Call to Order** – The meeting called to order by Village President Collin Hardy at 6:00 p.m. on November 4, 2025
2. **Moment of Silence.**
3. **Pledge of Allegiance.**
4. **Roll call** -. Trustees Bill Determan, Tanya Wurtzel, Heather Squires, Tom Gipe, and Kim Gipe were present. Trustee James Green was absent.

Also present: Village President Collin Hardy, Village Attorney Dave Kurlinkus, Village Treasurer Jordan Hartman, Police Chief Matt Summers, Village Clerk Darla Stram, Village Engineer Jason Stoll, and Public Works Director Nick Berry.

5. **Establishment of a Quorum.**
6. **Additions/Corrections to the Agenda**- None
7. **Approval of Agenda**- A motion was made by Trustee Tom Gipe and seconded by Trustee Determan to approve the agenda. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.
8. **Call to the Public** – None

Agenda Items

A. Village President’s Items

1. Swearing in Officer Garrett Petty-

Village President Collin Hardy swore in Officer Garrett Petty.

2. Presentation by Tree House Foods Regarding a Reduction on Sewer Portion of Billing-

Tom Schacht from Tree House Foods gave a presentation regarding over-billing of sewer portion of billing. The proposed solution was to give credit on billing for the next 12 months of 2026. Tabled for the next meeting.

B. Legal (Attorney Kurlinkus)

1. Discussion and Possible action on Assessment Complaint from German American State Bank.

German American State Bank made a complaint that the assessor’s office assessed their property too high. It is currently assessed at \$514,000. German American is seeking to reduce to under \$320,000. Attorney Kurlinkus does not recommend getting involved due to the small portion of the property taxes the Village receives from this, and to let the school district take the lead.

C. Finance (Liaison Determan)

1. **Liaison Report** – None.
2. **Discussion of Final Review of Revisions to the Employee Handbook and Recommendation to the Full Board-**

Attorney Kurlinkus handed out the final changes to the Employee Handbook for review. Trustee Determan recommends that department heads have the authority to discipline including and up to termination. Attorney Kurlinkus will be working on final language, and it will be recommended to the board for approval.

D. Public Safety (Liaison Squires)

1. **Liaison Report-** None.
2. **Police Department Monthly Report (Matt Summers)** – Reviewed his report.

E. Public Works (Liaison Tom Gipe)

1. **Liaison Report** – None.
2. **Public Works Monthly Report (Nick Berry)** –

Reviewed his monthly report. Well 3 inspections were completed and approved by IEPA. Nick presented quotes regarding the skid loader. He also presented work estimates for a wing plow for the Kenworth truck. Nick recommends considering putting it in the budget for the next fiscal year.

3. **Engineer's Report** –

Streets project is progressing. Milling is scheduled for next week and paving for the following week.

4. **Discussion and Possible Action of Pecatonica Streets-DPI Construction Pay Estimate #1 in the amount of \$164,758.54-**

Jason reviewed the first and partial pay estimate and holding back 10% in retainage fees.

F. Economic Development (Chairman Kim Gipe)

1. **Next meeting: Monday, November 10, 2025, at 6:00 p.m.**
2. **Chairman's Report-** None.

G. Executive Session – None.

H. Action Arising out of Executive Session – None.

- I. **Adjournment** - A motion was made by Trustee Determan and seconded by Trustee Squires to adjourn the meeting. No discussion. All in favor. The meeting was adjourned at 6:47 p.m.