

**Village of Pecatonica Regular Board Meeting  
Tuesday, September 16, 2025, at 6:00 p.m.  
Village Hall 405 Main Street. Pecatonica, Illinois**

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1. **Call to Order** – Village President Hardy called the meeting to order at 6:00 p.m. on Tuesday, September 16, 2025, at Village Hall.
2. **Moment of Silence.**
3. **Pledge of Allegiance.**
4. **Roll Call** - A Roll Call was taken. Trustees Bill Determan, Kim Gipe, Tom Gipe, and Heather Squires were present. Tanya Wurtzel and James Green were absent

Also present: Village President Collin Hardy, Village Attorney Dave Kurlinkus, Village Treasurer Jordan Hartman, Police Chief Matt Summers, Village Clerk Darla Stram, and Public Works Director Nick Berry.

5. **Establishment of a Quorum**
6. **Approve September 2, 2025, Committee of the Whole Meeting Minutes**

A motion was made by Trustee Determan and seconded by Trustee Squires to approve September 2, 2025, Committee of the Whole Minutes. No discussion. A roll call vote was taken. All Trustee's present voted yes. Motion approved 4-0-2.

**Approve September 2, 2025, Regular Board Meeting Minutes**

A motion was made by Trustee Kim Gipe and seconded by Trustee Determan to approve September 2, 2025, Regular Board Meeting Minutes. No discussion. A roll call vote was taken. All Trustee's present voted yes. Motion approved 4-0-2.

7. **Additions/Corrections to the Agenda** – Add 4.a. Discussion on adding Curb to the corner of 6<sup>th</sup> and Division
8. **Approval of Agenda** –  
  
A motion was made by Trustee Kim Gipe and second by Trustee Determan to approve the agenda as amended. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 4-0-2.
9. **Call to the Public** – Delores Harty suggested that the Village could sponsor Community Picnics a few times a year to get more community involvement. She would like to see it sack lunch style to celebrate the family and youth of our community.

**Agenda Items**

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**A. Village President's Items –**

**1. Discuss Water and Sewer at 420 & 422 Main Street-**

Nick Berry Public Works Director and Village President Collin Hardy discussed the request from the owner to adjust the Water and Sewer service at 420 and 422 Main Street. The properties are owned by the same individual. He is requesting a new water service to one location and a new sewer service to the other. After reviewing the Ordinance, the owner (applicant) is responsible for all costs associated with a new service. Discussion. This will be tabled until the owner can be present to discuss.

**B. Unfinished Business –**

1. None

**C. New Business –**

1. None

**D. Legal (Attorney Kurlinkus) –**

Attorney Kurlinkus. Reviewed the information he handed out prior to the meeting on parking regulations. Discussion. This will be discussed at upcoming meetings after the board reviews and makes recommendations. This will then be put in Ordinance form and brought back before the board.

Attorney Kurlinkus also gave an update on the review of the employee handbook and should have the draft emailed out by the end of the week. This will be discussed at the October Committee of the whole meeting.

Attorney Kurlinkus discussed an application that we will need to have in place or adopted by the board regarding the Construction in the Right-of-Way Ordinance that was recently passed. Discussion. The Village Clerk will scan in documents and send to all Board members, Nick Berry and Jason Stoll for review. This will also be on the Committee of the Whole and Next Regular Board meeting for action.

**E. Finance – Bill Determan, Liaison-**

1. Liaison Report- None

**F. Planning Commission / Zoning Board**

1. **Next Meeting:** Tuesday, October 28, 2025, at 6:00 p.m.

**G. Public Works – Tom Gipe, Liaison**

1. Liaison Report- None
2. Public Works Report- None
3. Discuss and Approve Huber Fine Screen Maintenance

Nick reviewed the need for the maintenance and replacement of the brushes. He reviewed each quote. Discussion. A motion was made by Trustee Tom Gipe and seconded by Trustee Squires to approve the quote

from Gasvoda not to exceed \$6,500.00. No discussion. A roll call vote was taken. All Trustee's present voted yes. Motion approved 4-0-2.

**4. Engineer's Report- None**

**4.A. Discuss Curb at corner of 6<sup>th</sup> and Division-**

There was discussion about adding the curb at the intersection of 6<sup>th</sup> and Division on the northeast and northwest corners to the project plans. Tabled to emergency meeting.

**5. Discussion and Approval of Pecatonica Streets 2025- DPI Construction Change Order 1 \$76,680.80-**

Discussion was held and it was decided that clarification is needed before approving the change order. Tabled to emergency meeting.

**6. Discussion and Approval of Fehr Graham Proposal for Professional Services- Construction Engineering Service for Streets 2025 \$43,500.00-**

Discussion was held and it was decided that clarification is needed before approving the proposal. Tabled to emergency meeting.

**H. Public Safety – Heather Squires, Liaison**

**1. Liaison Report- None**

**2. Police Report-**

Chief Matt Summers informed the board that he has taken possession of the new Squad and that it is now in service. Discussion.

**I. Economic Development Committee – Kim Gipe, Chairman**

**1. Next Meeting: Tuesday** October 14, 2025, at 6:00 p.m.

**2. Chairman's Report-**

Chairman Kim Gipe informed the board that she will not be available at the October meeting. Discussion.

**J. Treasurer (Jordan Hartman) –**

1. A motion was made by Trustee Determan and seconded by Trustee Kim Gipe to approve Warrant List #54 Regular Board September 16, 2025, in the amount of \$32,674.55. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 4-0-2.

2. A motion was made by Trustee Kim Gipe and seconded by Trustee Determan to approve the Payroll for the Period Ending September 7, 2025, in the amount of \$33,485.69. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 4-0-2.

**K. Clerk's Items (Darla Stram) –**

1. None.

**L. Executive Session-** None.

**M. Action on Items Arising Out of Executive Session –** None.

**N. Adjournment**

A motion was made by Trustee Determan and seconded by Trustee Kim Gipe to adjourn the meeting. No discussion. All in favor. The meeting was adjourned at 7:02 p.m.