

Village of Pecatonica Regular Board Meeting
Tuesday, September 2, 2025, at 6:30 p.m. or at Conclusion of Committee of the Whole
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** – Village President Collin Hardy called the meeting to order at 6:42 p.m. on Tuesday, August 5, 2025, at Village Hall.
2. **Roll Call** - A Roll Call was taken. Trustees Bill Determan, Kim Gipe, Tom Gipe, Tanya Wurtzel, James Green, and Heather Squires were present.

Also present: Village President Collin Hardy, Village Attorney Dave Kurlinkus, Village Treasurer Jordan Hartman, Police Chief Matt Summers, Village Clerk Darla Stram, Village Engineer Jason Stoll, and Public Works Director Nick Berry.

3. **Establishment of a Quorum**
4. **Approve August 19, 2025, Regular Board Meeting Minutes**

A motion was made by Trustee Kim Gipe and seconded by Trustee Determan to approve August 19, 2025, Regular Board Meeting Minutes. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

5. **Additions/Corrections to the Agenda** – None.

6. **Approval of Agenda** –

A motion was made by Trustee Determan and seconded by Trustee Squires to approve the agenda. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

7. **Call to the Public** – None.

Agenda Items

A. Village President's Items –

1. Announce Citizen of the Year 2025-

Village President Hardy announced that this year's Citizen of the Year will be Hitesh "Henry" Patel. He plans to present him with Plaque at the upcoming Community Picnic on September 13, 2025.

B. Unfinished Business – None.

C. New Business –

1. Discussion and Possible approval of Wage Increase for the Administrative Assistant-

Village President Hardy discussed that our Administrative Assistant has completed her 90-day probation period. The Village Clerk informed the board that she is doing a wonderful job and feels that an increase in pay is warranted. It is in the budget as the position was at a higher rate of pay when the budget was completed. Discussion.

A motion was made by Trustee Kim Gipe and seconded by Trustee Determan to approve a \$3.00 per hour raise for the Administrative Assistant. Discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

D. Legal (Attorney Kurlinkus) –

Attorney Kurlinkus will bring back an update on the employee handbook and a couple samples of ordinances for yard parking and requirements as far as proper registration.

E. Finance – Bill Determan, Liaison- None

F. Planning Commission / Zoning Board

1. Next Meeting: Tuesday, September 23, 2025, at 6:00 p.m.

G. Public Works – Tom Gipe, Liaison

1. Approval of Quote to Upfit 2025 GMC-

A motion was made by Trustee Kim Gipe and seconded by Trustee Determan to approve the Quote from Bonnell to Upfit the 2025 GMC not to exceed \$12,000.00. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

2. Approval and Award 2025 Pecatonica Street Project to DPI, Inc.-

A motion was made by Trustee Determan and seconded by Trustee Green to Award DPI, Inc the Pecatonica Streets 2025 Project not to exceed \$423,076.10. Discussion. Nick Berry discussed that DPI has contracted with Rock Road to do the paving portion of the project. He also discussed that the original budgeted amount was \$800,000.00. He is asking the board to consider adding a couple of blocks to the project (if DPI is willing to stand by these prices for additional tonnage). Additions to the project would be Reed and Division from 6th to 5th Streets. This would be in the form of a change order; Jason will have numbers ready for the next Regular Board Meeting. The board will need to award the original project tonight and he will have numbers for review at next meeting. The board members asked additional questions regarding timelines and completion dates (11/28/2025). Jason will forward a copy of the contract to all board members. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

H. Public Safety – Heather Squires, Liaison – None.

I. Economic Development Committee – Kim Gipe, Liaison

1. Next Meeting: Tuesday, September 8, 2025, at 6:00 p.m.

2. Approve the Street Closure for the Women's Club for the Fall Festival

A motion was made by Trustee Kim Gipe and seconded by Trustee Determan to approve the Street Closure for the Women's Club for Saturday, October 25, 2025, for the Fall Festival. Discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

3. Approval of Sponsorship of the Petting Zoo for the Fall Festival-

A motion was made by Trustee Squires and seconded by Trustee Wurtzel to approve the Sponsorship of the Petting Zoo in the amount of \$1,500. Discussion. A roll call vote was taken. Kim Gipe yes, Tom Gipe no, Wurtzel yes, Green no, Squires yes, and Determan no. President Hardy declined to vote to take back into discussion.

A motion was made by Trustee Squires and seconded by Trustee Wurtzel to approve the Sponsorship of the Petting Zoo not to Exceed \$1,550. Discussion. A roll call vote was Taken. Kim Gipe yes, Tom Gipe no, Wurtzel yes, Green no, Squires yes, and Determan no. President Hardy voted yes. Motion approved 4-3-0.

J. Treasurer (Jordan Hartman) –

1. A note from Jordan Hartman. Auditors needed additional information for reconciliation; this information was turned in at the end of last week. She will have a better update at the next Regular Board Meeting.
2. A motion was made by Trustee Kim Gipe and seconded by Trustee Determan to approve Warrant List #52 Regular Board September 2, 2025, in the amount of \$36,314.08. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.
3. A motion was made by Trustee Determan and seconded by Trustee Squires to approve Warrant List #53 GASB Credit Card 7/24/25 – 8/22/25, in the amount of \$1,620.27. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.
4. A motion was made by Trustee Kim Gipe and seconded by Trustee Determan to approve the Payroll for the Period Ending August 24, 2025, in the amount of \$31,445.95. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

K. Clerk's Items (Darla Stram) – None

L. Executive Session- None.

M. Action on Items Arising Out of Executive Session – None.

N. Adjournment

A motion was made by Trustee Determan and seconded by Trustee Kim Gipe to adjourn the meeting. No discussion. All in favor. The meeting was adjourned at 7:21 p.m.