

**Village of Pecatonica Regular Board Meeting
Tuesday, August 19, 2025, at 6:00 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois**

1. **Call to Order** – Village President Hardy called the meeting to order at 6:00 p.m. on Tuesday, August 19, 2025, at Village Hall.

2. **Roll Call** - A Roll Call was taken. Trustees Bill Determan, Kim Gipe, Tom Gipe, Tanya Wurtzel, James Green, and Heather Squires were present.

Also present: Village President Collin Hardy, Village Attorney Dave Kurlinkus, Village Treasurer Jordan Hartman, Police Chief Matt Summers, Village Clerk Darla Stram, and Public Works Director Nick Berry.

3. **Establishment of a Quorum**

4. **Approve August 5, 2025, Committee of the Whole Meeting Minutes**

A motion was made by Trustee Determan and seconded by Trustee Kim Gipe to approve August 5, 2025, Committee of the Whole Minutes. No discussion. A roll call vote was taken. Trustee Determan, Kim Gipe, Wurtzel, Green and Squires voted yes. Trustee Tom Gipe Abstained. Motion approved 5-0-1.

Approve August 5, 2025, Regular Board Meeting Minutes

A motion was made by Trustee Kim Gipe and seconded by Trustee Determan to approve August 5, 2025, Regular Board Meeting Minutes. No discussion. A roll call vote was taken. Trustee Determan, Kim Gipe, Wurtzel, Green and Squires voted yes. Trustee Tom Gipe Abstained. Motion approved 5-0-1.

5. **Additions/Corrections to the Agenda** – None.

6. **Approval of Agenda** –

A motion was made by Trustee Determan and second by Trustee Kim Gipe to approve the agenda. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

7. **Call to the Public** – None.

Agenda Items

A. Village President's Items –

1. None

B. Unfinished Business –

1. None

C. New Business –

1. 2025-11 An Ordinance Amending Title V, Public Works, By Creating Chapter 54 Of the Code of Ordinances of The Village of Pecatonica, Illinois Regulating Construction in the Village Rights-Of-Way-**1st Reading.**

A motion was made by Trustee Determan and seconded by Trustee Kim Gipe to waive the rules. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

A motion was made by Trustee Determan and seconded by Trustee Kim Gipe to approve 2025-11 An Ordinance Amending Title V, Public Works, By Creating Chapter 54 Of the Code of Ordinances of The Village of Pecatonica, Illinois Regulating Construction in the Village Rights-Of-Way. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

2. 2025-12 An Ordinance Amending Chapter 51 Of the Code of Ordinances of the Village of Pecatonica, Illinois Regarding Penalties for Sanitary Sewer System Violations-**1st Reading.**

A motion was made by Trustee Determan and seconded by Trustee Squires to waive the rules. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

A motion was made by Trustee Determan and seconded by Trustee Squires to approve 2025-12 An Ordinance Amending Chapter 51 Of the Code of Ordinances of the Village of Pecatonica, Illinois Regarding Penalties for Sanitary Sewer System Violations. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

D. Legal (Attorney Kurlinkus) –

Attorney Kurlinkus introduced Sara Biesterfeldt to the board, she is a new attorney joining his office. He informed the board that his office received the Tax Exemption from Winnebago County regarding the property on Pec Road that was transferred back to the Village by DPI. He also let the board know that our Ordinance regarding the Municipal Grocery Tax was received by the State of Illinois and it is waiting the review by their legal department.

E. Finance – Bill Determan, Liaison-

1. Liaison Report- None

F. Planning Commission / Zoning Board

1. **Next Meeting:** Tuesday, August 26, 2025, at 6:00 p.m.

G. Public Works – Tom Gipe, Liaison

1. Liaison Report- None
2. Public Works Report-

Public Works Director Nick Berry reminded the board that there is a bid opening at Village Hall on Thursday August 21, 2025, for the 2025 Street Project. He also informed the board that he is planning on meeting with Mark Kelsy for a formal quote on the 6th Street work needed. He is still working on a quote to upfit the 2025 GMC and plans to have this at the Committee of the Whole Meeting.

3. Engineer's Report- None

H. Public Safety – Heather Squires, Liaison

1. Liaison Report- None
2. Police Report-

Chief Matt Summers informed the board that he has had several complaints from residents regarding boats and trailers parked on properties and weeds growing up around them. He would like to discuss this further at the upcoming Committee of the Whole Meeting and work on an ordinance. Discussion.

I. Economic Development Committee – Kim Gipe, Chairman

1. **Next Meeting:** Monday September 8, 2025, at 6:00 p.m.
2. Chairman's Report-

Chairman Kim Gipe informed the board that the committee is working on ideas to sell the property on Pec Road, and they will continue the discussion ideas at the upcoming committee meeting. One idea that they are discussing is converting the East part of the property back to residential. The committee is also working on the memorial bricks and will have a plan together to start the project this spring. The board discussed the upcoming Labor Day Event and Kim Gipe has copies of the events that are planned for the day and will email to all trustees.

3. Discussion and Possible Approval of the Pecatonica Women's Club Request for Donation/Sponsorship of Petting Zoo for the Fall Festival in the amount of \$1,500.00-

The Board discussed the possible sponsorship of the Petting Zoo. The Women's Club is requesting this Sponsorship vs. the annual donation. The Women's Club has reached out to the FFA and 4-H clubs and no one is available to be there on the date of the Fall Festival. Discussion. It was requested that the Women's Club have a representative attending the next meeting to discuss this further.

A motion was made by Trustee Determan and seconded by Trustee Green to table this to the next Committee of the Whole Meeting. No Discussion A roll call vote was taken. All Trustees Voted yes. Motion approved 6-0-0.

4. Review Ordinance 2017-13 Regarding Economic Development Committee Members-

The board discussed the ordinance wording and questioned the number of Trustees vs. the Members at Large. Discussion. This will be tabled and discussed at the next Committee of the Whole Meeting.

5. Discussion and Possible Approval of Donation to ISMA to Cover Insurance for their Kite Day Event in the amount of \$277.00-

A motion was made by Trustee Kim Gipe and seconded by Trustee Determan to approve the donation in the amount of \$277.00 to ISMA to Cover Insurance for their Kite Day Event. No Discussion A roll call vote was taken. All Trustees Voted yes. Motion approved 6-0-0.

J. Treasurer (Jordan Hartman) –

1. A motion was made by Trustee Wurtzel and seconded by Trustee Kim Gipe to approve Warrant List #51 Regular Board August 19, 2025, in the amount of \$34,603.21. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.
2. A motion was made by Trustee Determan and seconded by Trustee Green to approve the Payroll for the Period Ending August 10, 2025, in the amount of \$32,091.33. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

K. Clerk's Items (Darla Stram) –

1. The clerk discussed the IML Conference Registration and reminded the people interested in going to get their forms into her office as soon as possible so that we can issue a check for the registration portion of the conference.

L. Executive Session- None.

M. Action on Items Arising Out of Executive Session – None.

N. Adjournment

A motion was made by Trustee Kim Gipe and seconded by Trustee Determan to adjourn the meeting. No discussion. All in favor. The meeting was adjourned at 7:12 p.m.