

Village of Pecatonica Regular Board Meeting
Tuesday, July 1, 2025, at 6:30 p.m. or at Conclusion of Committee of the Whole
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** – Trustee Determan called the meeting to order at 6:35 p.m. on Tuesday, July 1, 2025, at Village Hall.
2. **Roll Call** - A Roll Call was taken. Trustees Bill Determan, Kim Gipe, Tom Gipe, Tanya Wurtzel, James Green, and Heather Squires were present.

Also present: Village Treasurer Jordan Hartman, Police Chief Matt Summers, Village Clerk Darla Stram, and Public Works Director Nick Berry.

3. **Establishment of a Quorum**
4. **Approve June 17, 2025, Regular Board Meeting Minutes**

A motion was made by Trustee Kim Gipe and seconded by Trustee Squires to approve June 17, 2025, Regular Board Meeting Minutes. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

5. **Additions/Corrections to the Agenda** – None.

6. **Approval of Agenda** –

A motion was made by Trustee Kim Gipe and seconded by Trustee Squires to approve the agenda. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

7. **Call to the Public** – None.

Agenda Items

A. Village President's Items –

1. **Discuss Planning and Zoning Recommendation that the Village Actively Support the Pecatonica Prairie Trail Commission -**

Trustee Determan discussed the interest from the Planning and Zoning Committee in supporting the Pecatonica Prairie Trail Commission. Discussion. It was suggested that a Planning and Zoning Committee member come to the next Economic Development Meeting on July 14th to answer questions.

B. Unfinished Business – None.

C. New Business –

1. **2025-09 An Ordinance Adopting a Return-to-Work Policy for the Village of Pecatonica – 1st Reading**

Tabled to the next meeting.

D. Legal (Attorney Kurlinkus) – None.

E. Finance – Bill Determan, Liaison

1. Approval of Statement of Work from Sikich CPA LLC –

A motion was made by Trustee Wurtzel and seconded by Trustee Squires to approve the Statement of Work from Sikich CPA LLC not to exceed \$5,000, as stated. Discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

2. Discuss and possible action on Grocery Tax –

A motion was made by Trustee Kim Gipe and seconded by Trustee Green to adopt the grocery tax and have Attorney Kurlinkus write an ordinance. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

F. Planning Commission / Zoning Board

1. Next Meeting: Tuesday, July 22, 2025, at 6:00 p.m.

G. Public Works – Tom Gipe, Liaison

1. No report.

H. Public Safety – Heather Squires, Liaison

1. No report.

I. Economic Development Committee – Kim Gipe, Liaison

1. Next Meeting: Monday July 14, 2025, at 6:00 p.m.

J. Treasurer (Jordan Hartman) –

- 1.** A motion was made by Trustee Kim Gipe and seconded by Trustee Tom Gipe to approve Warrant List #46 Regular Board July 1, 2025, in the amount of \$35,890.02. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.
- 2.** A motion was made by Trustee Tom Gipe and seconded by Trustee Squires to approve Warrant List #47 GASB Credit Card 5/24/25 – 6/22/25, in the amount of \$955.20. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.
- 3.** A motion was made by Trustee Tom Gipe and seconded by Trustee Wurtzel to approve the Payroll for the Period Ending June 15, 2025, in the amount of \$30,830.66. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

K. Clerk's Items (Darla Stram) –

1. Discussion and Possible Action on Solicitor Permit –

A motion was made by Trustee Kim Gipe and seconded by Trustee Squires to deny permits to Sun Run and Eco Shield in the future. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.

L. Executive Session- None.

M. Action on Items Arising Out of Executive Session – None.

N. Adjournment

A motion was made by Trustee Tom Gipe and seconded by Trustee Kim Gipe to adjourn the meeting. No discussion. All in favor. The meeting was adjourned at 6:57 p.m.