

Village of Pecatonica Finance Committee Meeting
Thursday, January 23, 2025, at 6:00 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - Chairman Bill Determan called the meeting to order at 6:00 p.m. on Thursday, January 23, 2025, at Village Hall.

2. **The Pledge of Allegiance to the American Flag was recited.**

3. **Roll call**– Chairman Determan, and Gerald Howard were present. Also present were Trustee Tom Gipe, Public Works Director Nick Berry, Village Clerk Darla Stram and James Green

4. **Additions or Corrections**– None.

5. **Approve the Agenda as Presented**–

A motion was made by Trustee Howard and seconded by Trustee Determan to approve the agenda as presented. No discussion. A roll call vote was taken. All in favor. Motion approved 2-0-0-1.

6. **Call to the Public** – None.

7. **Approve December 10, 2024, Finance Committee Meeting Minutes**

A motion was made by Trustee Howard and seconded by Trustee Determan to approve Tuesday December 10, 2024, Meeting Minutes. No discussion. A roll call vote was taken. All in favor. Motion approved 2-0-0-1.

Agenda Items

8. **Final Review of Employee Handbook**–

The committee discussed the Employee Handbook and made changes before it is sent to the Village Attorney for his review. Discussion. The committee decided to continue the call-in time as 2 hours vs. the proposed change of 4 hours.

9. **Update on Budget Preparation Status**-

Chairman Determan informed the board that Village Treasurer Sherry Bessert is working with department heads to begin the budget process, she stated that it is moving along well.

10. **Audit Status**-

Chairman Determan informed the board that Village Treasurer Sherry Bessert gave an update about the audit. The auditor will be here to present at the February 18, 2025, Regular Board Meeting.

11. Discuss Funds Available for Public Works Capital Projects-

The Committee discussed the funds available for Capital Project pertaining to the Streets. Nick will put a list together of streets that need to be completely redone and those that would benefit with chip seal. Discussion will continue at upcoming committee meetings.

12. Discuss Annual Employee Raises (CPI)

The committee discussed the upcoming Employee Raises, they will determine the percentage of increase at upcoming committee meetings. Discussion

13. Discuss Building Permit Fees-

The committee reviewed the suggested rate increase for building permits. Discussion.

A motion was made by Chairman Determan and seconded by Trustee Howard to approve the rate increase to building permits per Casper Manheim's suggestion, and to send to the full board for approval. A roll call vote was taken all present voted yes. Motion approved 2-0-0-1.

14. Treasurer Report- None

15. Executive Session- None

16. Action on Items Arising out of Executive Session- None

17. Next Meeting: Tuesday February 11, 2025-

18. Adjournment-

A motion was made by Trustee Howard and seconded by Trustee Determan to adjourn the meeting. All in favor. Meeting adjourned at 6:40 pm.