

Village of Pecatonica Finance Committee Meeting
Tuesday, December 10, 2024, at 6:00 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - Village Trustee Bill Determan called the meeting to order at 6:00 p.m. on Tuesday, December 10, 2024, at Village Hall.

2. **The Pledge of Allegiance to the American Flag was recited.**

3. **Roll call**– Chairman Determan, Trustees Cheryl Bean, and Gerald Howard were present. Also present were Village President Tom Heister, Trustee Collin Hardy, Village Treasurer Sherry Bessert, Police Chief Matt Summers, Public Works Director Nick Berry and Public Works employee Brad Grunder.

4. **Additions or Corrections**– None.

5. **Approve the Agenda as Presented**–

A motion was made by Trustee Bean and seconded by Trustee Howard to approve the agenda as presented. No discussion. A roll call vote was taken. All in favor. Motion approved 3-0-0.

6. **Call to the Public** – None.

7. **Approve the November 12, 2024, Finance Committee Meeting Minutes**

A motion was made by Trustee Howard and seconded by Trustee Bean to approve Tuesday November 12, 2024, Meeting Minutes. No discussion. A roll call vote was taken. All in favor. Motion approved 3-0-0.

Agenda Items

8. **Discussion of Wage Adjustment for Public Works Employees and Possible Recommendation to the Village Board**–

A motion was made by Trustee Howard and seconded by Trustee Bean to go into executive session. No Discussion a roll call vote was taken all in favor. Executive session began at 6:06pm.

A motion was made by Trustee Howard and seconded by Trustee Bean to reconvene regular session

9. **Discuss Employee Handbook**–

The committee discussed the Employee handbook. The committee agreed to change the wording for the dependent coverage to read “dependent coverage would be made available”. They also discussed the probation periods per department to begin coverage under insurance. Police Chief Summers discussed Holiday time in the handbook when it comes to the police department. Discussion. Chief Summers will provide Trustee Determan with a summary of the discussion. Public Works Director Nick Berry reviewed his items which included vacation time changes, They also discussed the clothing allowance it was increased to \$500.00 and removing the line that states all shirts should be ordered through the Village Clerk. Discussion. The village Treasurer discussed changes she would like to be included in

the update of the employee handbook. She also would like all personal questions should be directed to the Village Treasurer not the Village Clerk.

10. Discussion and Recommendation to the Full Board 2024-R-5 MFT Resolution for FY24/25-

The committee discussed the 2024-R-5 MFT Resolution for FY 24/25. A motion was made by Trustee Bean and seconded by Trustee Howard to recommend to the full board the approval of 2024-R-5 MFT Resolution for FY 24/25 in the amount of \$225,000.00. No discussion. A roll call vote was taken all vote yes motion approved. 3-0-0

11. Treasurer Report-

The Village Treasurer discussed the financial reports and once she gets the bank accounts balanced, she will provide financial reports to the Village Board. There was a delay while working with LOCIS to correct the software issues. Discussion. Trustee Howard requested a debit sheet be provided to the board. Sherry will provide the sheet. Sherry also gave an update on the Audit. Discussion.

12. Executive Session-

13. Action on Items Arising out of Executive Session-

A motion was made by Trustee Howard and seconded by Trustee Bean to send to the Regular Board a recommendation to approve the \$20.00 per hour option being divided \$8.00 per hour for the Public Works Director and \$6.00 per hour for both Public Works Department employees. No Discussion. A roll call vote was taken all present vote yes. Motion approved 3-0-0.

14. Next Meeting: Tuesday January 14, 2025-

15. Adjournment-

A motion was made by Trustee Howard and seconded by Trustee Bean to adjourn the meeting. All in favor. Meeting adjourned at 7:27pm.