

**Village of Pecatonica Regular Board Meeting**  
**Tuesday, March 19, 2024, at 6:00 p.m.**  
**Village Hall 405 Main Street. Pecatonica, Illinois**

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1. **Call to Order-** President Tom Heister called the meeting to order at 6:00 p.m. on Tuesday, March 19, 2024, at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag was recited**
4. **Roll call•**

Trustees Bill Determan, Tom Gipe, Collin Hardy, Kim Gipe and Gerald Howard were present. Trustee Cheryl Bean was not present.

Also present: President Tom Heister, Clerk Gwenn Shirley, Public Works Director Nick Berry, Police Chief Matt Summers, Village Engineer Jason Stoll and Treasurer Sherry Bessert.

5. **A quorum was present.**

**Additions/Corrections to Agenda** - Trustee Kim Gipe stated that the Economic Development meeting should state the meeting is on Saturday at 9:00a.m. not Monday at 6:00 p.m.

6. **Approval of Agenda-**

A motion was made by Trustee Tom Gipe and seconded by Trustee Howard to approve the agenda as amended. A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.

7. **Call to the Public-** None.

**Agenda Items**

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- A. **Village President-**

1. **Marg Herbig- Discuss the Memorial Bricks**

Marg Herbig asked for an update on the Memorial Bricks. Village President Heister stated that a design for memorial bricks was chosen via Economic Development committee. As of right now, the location for said memorial will be near the municipal lot on 4<sup>th</sup> street. There are still bricks needing to be removed to fill the area with concrete. Trustee Howard is working on a material list to begin improvements. Memorial bricks to be completed in the summer.

Marg also asked if there was a plan in place in the event of a bus bringing a group of immigrants to Pecatonica. The Police Chief stated the county has a plan in place if that were to occur and will make a call if necessary.

2. **Discuss Proposed Solar Panel Ordinance**

Neil Ritter is in attendance to explain what the ordinance currently pertains to. He made copies for members to look over the information and add/ask questions for what is needed. Neil presented a portion of the requirements

and restrictions. The board discussed panel landscape appearance and solar farms potentially at the middle school and high school.

**3. Approve to Direct the Attorney to Prepare a Solar Panel Ordinance**

The Board Members agreed that information should be sent to the attorney to draw up an ordinance.

A motion was made by Trustee Determan and seconded by Trustee Howard to forward the current information to the village attorney to begin the initial preparation for an Ordinance regarding solar panels. Discussion. All Trustees present voted yes. Motion approved 5-0-1.

**4. Discuss Proposed Updates to Chapter 153 Zoning, Section 153.066 General Provisions Signs**

Chapter 153 section 153.066 was discussed between members and President Heister, detailing what the chapter and section states is within ordinance pertaining to signs locally such as the Dollar General signage, Topway, Mobil, and the high school light sign. It was stated that signs such as Topway's and Mobil's will be prohibited, but these will be grandfathered into ordinance. Members also discussed the ordinance regarding yard signs, particularly signage that is posted on village property, on the grass between sidewalk and road, is prohibited under village ordinance.

**5. Approve to Direct the Attorney to Update to Chapter 153 Zoning, Section 153.066 General Provisions Signs-**

A motion was made by Trustee Determan and seconded by Trustee Howard to send information to the village attorney for an amendment to Chapter 153, Section 153.066 to insert paragraph H. Discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.

**6. Contractors Currently Performing Work for the Village of Pecatonica-**

President Heister stated Cahoy Well and Pump are the only contractors working for the village at this time.

**8. Unfinished Business - None.**

**C. New Business - None.**

**D. Legal (Attorney Kurlinkus)- No report.**

**E. Finance (Chairman Determan)**

**1. Next meeting:** Tuesday, April 9, 2024, at 6:00 p.m.

**2. Chairman's Report-** There will need to be a few amendments to the yearly budget for the village. The treasurer will be sending out the completed budget once the amendments are made. Employee benefits will also be discussed in the first meeting in April. Proposals for insurance and other benefits will be voted on at that time. Chairman Determan also stated that the first finance meeting in May will consist of working on any updates to the employee handbook.

**F. Planning Commission/Zoning Board**

1. **Next meeting:** Thursday, April 18, 2024, at 6:00 p.m.

**G. Public Works (Chairman Gipe)**

1. **Next meeting:** Monday, April 1, 2024, at 6:00 p.m.
2. **Chairman's Report** -No report.
3. **Public Work's Report-** None
4. **Approve PDC For Mixer Motor Repair**

Nick Berry received a quote for repair on the mixer that was pulled and cleaned but was no longer working when placed back into tank. The quote for the new mixer is over \$8,000 and to rebuild the current one will be \$3,110.50.

A motion was made to approve repairs on the Mixer Motor by Trustee Hardy and seconded by Trustee Kim Gipe. Discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.

**5. Engineer's Report –**

Jason Stoll reviewed the issues with the Well #3 project. Once the screen was delivered, the contractors began welding it in place. However, it was not able to be placed where it needed to be in the well. Cahoy is planning on removing the screen via crane and will bring in a drill rig for multiple passes to ream out the hole to verify the issue is resolved. The extra work will be at no extra cost and may be a few weeks until the work can be continued. A pay request from Cahoy is also being prepared. Jason also discussed an update on the Elevated tower project. The final distribution was received by the village and there are a few forms that Bridget will be completing consisting of a release of liability of the State of Illinois and a form to disclose that the payments have been made. The Jackson St. bridge inspection will also be completed by March 31<sup>st</sup>, if there are no issues found. Lastly, the commercial lot 4 plot survey should be completed by the beginning of April. The issue of needing a fence at the commercial subdivision lot was mentioned, stating it is an eye sore. President Heister mentioned utilities are not able to go to the property as utilities are not there. Once the address has utilities, the fence will need to go up very soon after.

**H. Public Safety (Chairman Howard)**

1. **Next meeting:** Wednesday, April 3, 2024, at 6:00 p.m.
2. **Chairman's Report** - No report.
3. **Police Department Report-**

Radios have been ordered which were approved for order at the last meeting and they should be received soon. Interviews are set up on Thursday and Friday for new officers with experience. The Chief mentioned the vehicle that was pulled out of the river recently, unfortunately he cannot offer any more information other than there was more than he expected to be found in the vehicle.

**I. Economic Development Committee - (Chairman Hardy)**

**1. Next Meeting:** Saturday, April 13, 2024, at 9:00 a.m.

**2. Chairman's Report-** No Report

**J. Treasurer (Sherry Bessert) -**

A motion was made by Trustee Hardy and seconded by Trustee Determan to approve warrant list #991 for Credit Card purchases for the period of January 25 through February 24, 2024, in the amount of \$2,452.40. There was no discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.

A motion was made by Trustee Determan and seconded by Howard to approve warrant list #992 in the amount of \$28,950.57. There was no discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.

A motion was made by Trustee Kim Gipe and seconded by Trustee Howard to approve warrant list #993 in the amount of \$6,762.07. There was no discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.

A motion was made by Trustee Hardy and seconded by Trustee Howard to approve the payroll total of \$32,642.25 for the period ending March 10, 2024. There was no discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.

**K. Clerk's Items (Gwenn Shirley) –** Yard waste will start April 10, 2024, and Electronic Waste Pick-up will be April 20, 2024.

**L. Executive Session - None**

**1. Action on Items Arising out of Executive Session-** None

**M. Adjournment-A** motion was made by Trustee Tom Gipe and seconded by Trustee Howard to adjourn. All Trustees voted aye. Motion approved 5-0-1. Meeting adjourned at 6:51 p.m.