

**Village of Pecatonica Regular Board Meeting
Tuesday, August 20, 2024, at 6:00 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois**

1. **Call to Order** - President Tom Heister called the meeting to order at 6:00 p.m. on Tuesday, August 20, 2024, at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag was recited**
4. **Roll call -**

Trustees Bill Determan, Cheryl Bean, Tom Gipe, Kim Gipe, Collin Hardy and Gerald Howard were present.

Also present: President Tom Heister, Nick Berry, Chief Matt Summers, Engineer Jason Stoll and Village Clerk Darla Stram.
5. **A quorum was present.**
6. **Approve Meeting Minutes**

A. Approve August 1, 2024, Regular Board Meeting Minutes

A motion was made by Trustee Tom Gipe and seconded by Trustee Hardy to approve the August 1, 2024, Regular Board Meeting Minutes. No discussion. A roll call vote was taken. Trustees' Determan, Bean Tom Gipe, and Howard voted yes. Kim Gipe abstained. Motion approved 5-0-1.
7. **Additions/Corrections to the Agenda** – Moved A2 hiring of administrative assistant to M2.
8. **Approval of Agenda -**

A motion was made by Trustee Tom Gipe and seconded by Trustee Howard to approve the agenda as amended. No discussion. A roll call vote was taken. All Trustees present approved. Motion approved 6-0-0.
9. **Call to the Public - None**

Agenda Items

A. Village President

1. Appoint Village Clerk

A motion was made by Trustee Hardy and seconded by Trustee Kim Gipe to appoint Darla Stram as the permanent village clerk. No discussion. A roll call vote was taken. All Trustees present approved. Motion approved 6-0-0.

2. Approve Class A Liquor License for MTTDL Inc., dba Mike's One Stop

A motion was made by Trustee Howard and seconded by Trustee Hardy to approve liquor license for MTTDL, Inc. doing business as Mike's One Stop. Discussion was held regarding an error in the application which has now been corrected. Page 2 of 7 should read that the local manager needs to be someone that lives in the village. A roll call vote was taken. All Trustees present approved. Motion approved 6-0-0.

3. Presentation from Surf Internet

A presentation was given by Jennifer from Surf Internet. Questions were addressed regarding specifics and costs. Any additional questions should be brought back to the next meeting. There would need to be a pre-construction meeting, a pre-design meeting, going through the checkpoints with public works and setting a starting date. This item will be carried over to the next board meeting.

B. Unfinished Business - None

C. New Business –

1. 2024-10 An Ordinance Amending Chapter 50 of the Code of Ordinances of the Village of Pecatonica, Illinois Regarding Penalties for Water System Violations- **1st Reading**

Discussion was held. This item will be carried over to the next board meeting.

2. 2024-11 An Ordinance Amending Chapter 50 of the Code of Ordinances of the Village of Pecatonica, Illinois Regarding Penalties for Sewer System Violations- **1st Reading**

Discussion was held. This item will be carried over to the next board meeting.

3. 2024-12 An Ordinance Authorizing the Sale and/or Disposal of Personal Property Deemed Surplus by the Village of Pecatonica, Illinois-**1st Reading**

Discussion was held regarding the sale of the police truck.

A motion was made by Trustee Determan and seconded by Trustee Howard to suspend the rules authorizing the sale and/or disposal of personal property deemed surplus. A roll call vote was taken. All Trustees present approved. Motion approved 6-0-0.

A motion was made by Trustee Determan and seconded by Trustee Howard to approve 2024-12. A roll call vote was taken. All Trustees present approved.

D. Legal (Attorney Kurlinkus)- None

E. Finance – Bill Determan, Chairman

1. **Next Meeting:** Tuesday, September 10, 2024, at 6:00 p.m.

2. Discuss and Approve Changes to Solicitors' License Ordinance

Finance committee recommends the following changes be approved:

Companies and their representatives are required to be licensed. Limit of 4 maximum representatives at a time.
Company fees \$100.00 per month, renewable at \$50.00 per month. Representative fees are set at \$20 per month for each individual representative, renewable at \$20 per month.
Background checks would be required before a license is issued, which may include at their expense fingerprinting.
Licenses must be openly displayed at all times on the person of the representative.
Non-profit organizations are required to have a permit for door-to-door solicitation, but no fee is required.
Individual representatives are to have identification in their possession from the sponsoring organization.
It is a violation for any representative to approach a business or residence which displays a "No Solicitor's" sign. Violation will result in revocation of theirs and their Company's Solicitor's Licenses.

Discussion was held. A motion was made by Trustee Howard and seconded by Trustee Bean to send these recommendations for the solicitors' license ordinance onto the attorney. A roll call was taken. Trustees' Determan, Bean, Hardy and Howard voted yes. Trustee Tom Gipe voted no. Trustee Kim Gipe abstained. Motion approved 4-1-1.

3. Chairman's Report

Sherry Bessert discussed the auditors' report. Adjustments are being made to the system that were not working correctly.

F. Planning Commission / Zoning Board

1. **Next Meeting:** Thursday, September 12, 2024, at 6:00 p.m.

G. Public Works – Tom Gipe, Chairman

1. **Next Meeting** – Tuesday, September 3, 2024, at 6:00 p.m.
2. **Chairman's Report** – None
3. **Public Works Report** –

Issues over the weekend with blower at the sewer plant. Waiting for prices for parts at this time. Using the backup blower at this point. Still working with vendors for the pumps needed.

4. Engineer's Report

Jason Stoll reported on lead service line replacement, well house and well #3 project and WWTP sludge land application permit.

H. Public Safety – Gerald Howard, Chairman

1. **Next Meeting** – Wednesday, September 4, 2024, at 6:00 p.m.
2. **Chairman’s Report**
3. **Police Department Report**

Chief Summers reported the truck will be advertised soon, an arrest was made at the fair that was not handled appropriately but they were in contact with the states attorney’s office for direction as soon as they were made aware of the situation.

I. Economic Development Committee – Collin Hardy, Chairman

1. **Next Meeting:** Monday, September 9, 2024, at 6:00 p.m.
2. **Chairman’s Report**

Trustee Hardy reported that they had received a request for donation and street closure from Pecatonica Womens Club for October 26 and a request for a donation from Iron Skulls Motorcycle Club for the insurance for Kite Day on August 31. Looking for help for the Labor Day event. Helpers will meet at village hall at 2:30.

J. Treasurer

A motion was made by Trustee Determan and seconded by Trustee Kim Gipe to approve Warrant List #12 August 20, 2024, in the amount of \$38,271.68. No discussion. A roll call vote was taken. All present vote yes. Motion approved 6-0-0.

A motion was made by Trustee Determan and seconded by Trustee Hardy to approve Payroll in the amount of \$28,380.48 for Period Ending July 28, 2024. No discussion. A roll call vote was taken. All Trustees present approve. Motion approved 6-0-0

A motion was made by Trustee Tom Gipe and seconded by Trustee Bean to approve Payroll in the amount of \$25,923.44 for Period Ending August 11, 2024. No discussion. A roll call vote was taken. All Trustees present approve. Motion approved 6-0-0

K. Clerk’s Items – Darla Stram- None

L. Executive Session

A motion was made by Trustee Bean and seconded by Trustee Kim Gipe to enter Executive Session. No discussion. A roll call vote was taken. All Trustees present vote yes. Motion approved 6-0-0. The Regular Board Meeting entered Executive session at 7:16 p.m.

Roll Call was taken to return to the Regular Board Meeting – Trustee’s Determan, Bean, Hardy, Kim Gipe, Howard and Tom Gipe were Present. Also present were Village President Heister, Clerk Darla Stram. The Regular Board Meeting resumed at 7:34 pm

M. Action on Items Arising Out of Executive Session –

A motion was made by Trustee Tom Gipe and seconded by Trustee Bean to hire Jordan Hartman and authorize the Village president to negotiate wages and benefit package. Discussion. A roll call vote was taken All Trustees present vote yes. Motion approved 6-0-0.

N. Adjournment

A motion was made by Trustee Bean and seconded by Trustee Howard to adjourn the meeting. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0. Meeting adjourned at 7:37 p.m.