

Village of Pecatonica Regular Board Meeting
Thursday, August 1, 2024, at 6:00 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - President Tom Heister called the meeting to order at 6:00 p.m. on Thursday, August 1, 2024, at Village Hall.

2. **Silent moment observed.**

3. **The Pledge of Allegiance to the American Flag was recited**

4. **Roll call -**

Trustees Bill Determan, Cheryl Bean, Collin Hardy, Tom Gipe, and Gerald Howard were present. Trustees Kim Gipe was absent

Also present: President Tom Heister, Nick Berry, Chief Matt Summers, Village Attorney Dave Kurlinkus and Interim Village Clerk Darla Stram.

5. **A quorum was present.**

6. **Approve Meeting Minutes**

A. Approve March 19, 2024, Regular Board Meeting Minutes

A motion was made by Trustee Howard and seconded by Trustee Hardy to approve the March 19, 2024, Regular Board Meeting Minutes. No discussion. A roll call vote was taken. All present voted yes. Motion approved 5-0-1.

B. Approve March 26, 2024, Special Board Meeting Minutes

A motion was made by Trustee Howard and seconded by Trustee Determan to approve the March 26, 2024, Special Board Meeting Minutes. No discussion. A roll call vote was taken. All present voted yes. Motion approved 5-0-1.

C. Approve April 4, 2024, Regular Board Meeting Minutes

A motion was made by Trustee Determan and seconded by Trustee Howard to approve the April 4, 2024, Regular Board Meeting Minutes. No discussion. A roll call vote was taken. All present voted yes. Motion approved 5-0-1.

D. Approve April 23, 2024, Special Board Meeting Minutes

A motion was made by Trustee Howard and seconded by Trustee Determan to approve the April 23, 2024, Special Board Meeting Minutes. No discussion. A roll call vote was taken. All present voted yes. Motion approved 5-0-1.

E. Approve July 16, 2024, Public Hearing Minutes

A motion was made by Trustee Hardy and seconded by Trustee Howard to approve the July 16, 2024, Public Hearing Minutes. No discussion. A roll call vote was taken. All present voted yes. Motion approved 5-0-1.

F. Approve July 16, 2024, Regular Board Meeting Minutes

A motion was made by Trustee Hardy and seconded by Trustee Determan to approve the July 16, 2024, Regular Board Meeting Minutes. No discussion. A roll call vote was taken. All present vote yes. Motion approved 5-0-1.

7. Additions/Corrections to the Agenda – None

8. Approval of Agenda -

A motion was made by Trustee Hardy and seconded by Trustee Determan to approve the agenda as presented. No discussion. A roll call vote was taken. All Trustees present approved. Motion approved 5-0-1.

9. Call to the Public - None

Agenda Items

A. Village President

1. Discuss IML Conference

President Heister opened the Board to discussion regarding the IML conference. Trustee Hardy informed President Heister of the classes he was interested in. Trustee Bean let the Board know of the couple classes she was interested in. President Heister stated there will be two 3-day passes and one 1-day pass. There will be two rooms reserved for two nights.

B. Unfinished Business - None

C. New Business - None

D. Legal (Attorney Kurlinkus)

Attorney Kurlinkus informed the Board of the election dates being pushed up. Petitions will need to be first filed on November 12th and go through the 18th. Attorney Kurlinkus spoke regarding the DPI Realty being sold more property than they were entitled to. He stated his plan is to have DPI deed back the property portion to the Village, however; there is a mortgage on the whole property. There was a title search conducted, which revealed the mortgage report.

Attorney Kurlinkus spoke to the Board about a FOIA request – Illinois: Open the Books. This is to bring transparency to towns, villages, and cities by having their electronic checkbooks shared online. If checkbooks are not electronic, the paperwork will need to be scanned and sent electronically, otherwise copies over 50 pages will require a fee. He also informed the Board that the Village will need a FOIA officer and will need to be appointed then go through training.

Attorney Kurlinkus created an amendment to the code of ordinance on water & sewer bills. He worked with Treasurer Sherry Bessert to find past due accounts. He stated that to go after these accounts for money, claims need to be filed. There needs to be a written statement in the ordinance stating the Village can recover attorney's fees through executing a claim.

E. Finance – Bill Determan, Chairman

1. **Next Meeting:** Tuesday, August 13, 2024, at 6:00 p.m.
2. **Chairman’s Report**

Chairman Determan informs the Board the Finance Committee will be discussing and updating the Solicitor’s License.

F. Planning Commission / Zoning Board

1. **Next Meeting:** Thursday, August 8, 2024, at 6:00 p.m.

G. Public Works – Tom Gipe, Chairman

1. **Next Meeting** – Monday, August 5, 2024, at 6:00 p.m.
2. **Chairman’s Report** – None
3. **Public Works Report**

The Public Works Department has been working on street patching and sewer plant maintenance.

4. **Engineer’s Report**

Nick Berry spoke in place of Jason Stoll. Nick stated he had not received a formal report from Jason. Cahoy has been actively working on the well for roughly a week and a half. The pump and motor have been installed but there have been no tests. There is a pre-construction meeting set for August 14, 2024, regarding the Lead Service Line Replacement at 8:30 a.m. DPI will be ready to begin construction very soon after the meeting takes place.

H. Public Safety – Gerald Howard, Chairman

1. **Next Meeting** – Wednesday, August 7, 2024, at 6:00 p.m.
2. **Chairman’s Report** – None
3. **Police Department Report**

Chief Summers discussed the Police Report for the last month with the Board. He also discussed and reviewed the Tech Report from the speed sign that was installed.

I. Economic Development Committee – Collin Hardy, Chairman

1. **Next Meeting:** Tuesday, August 6, 2024, at 6:00 p.m.
2. **Chairman’s Report**

Chairman Hardy discusses the reschedule for the Economic Development Committee to next week and let’s the Board know that he’s open to suggestions/questions regarding the Labor Day Fest.

J. Treasurer

A motion was made by Trustee Hardy and seconded by Trustee Determan to approve Warrant List #10 for German American State Bank Credit Card in the amount of \$5,535.74 from June 22, 2024, through July 23, 2024. No discussion. A roll call vote was taken. All present vote yes. Motion approved 5-0-1.

A motion was made by Trustee Howard and seconded by Trustee Hardy to approve Warrant List #11 in the amount of \$47,911.15 from August 1, 2024. No discussion. A roll call vote was taken. All present vote yes. Motion approved 5-0-1.

A motion was made by Trustee Hardy and seconded by Trustee Howard to approve Payroll in the amount of \$26,471.19 for Period Ending July 14, 2024. No discussion. A roll call vote was taken. All Trustees present approve. Motion approved 5-0-1

K. Clerk's Items – Darla Stram

Village Clerk Darla will speak about the Election Packets in the next meeting.

L. Executive Session

A motion was made by Trustee Howard and seconded by Trustee Hardy to enter Executive Session. No discussion. A roll call vote was taken. All Trustees present vote yes. Motion approved 5-0-1. The Regular Board Meeting entered Executive session at 6:40 p.m.

Roll Call was taken to return to the Regular Board Meeting – Trustee's Determan, Bean, Hardy, Howard and Tom Gipe were Present. Also present were Village President Heister, Village Attorney Dave Kurlinkus, Police Chief Summers and Interim Clerk Darla Stram. The Regular Board Meeting resumed at 7:00 pm

M. Action on Items Arising Out of Executive Session - None

N. Adjournment

A motion was made by Trustee Howard and seconded by Trustee Kim Gipe to adjourn the meeting. No discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1. Meeting adjourned at 7:02 p.m.