

Village of Pecatonica Special Board Meeting
Thursday, May 23, 2024, at 6:00 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - President Tom Heister called the meeting to order at 6:00 p.m. on Thursday, May 23, 2024, at Village Hall.

2. **Silent moment observed.**

3. **The Pledge of Allegiance to the American Flag was recited**

4. **Roll call -**

Trustees Bill Determan, Tom Gipe, Cheryl Bean, Gerald Howard, Kim Gipe were present. Trustee Collin Hardy was not present.

Also present: President Tom Heister, David Kurlinkus, Darla Stram, Public Works Director Nick Berry, Sergeant Alan Nylund, Jason Stoll, and Treasurer Sherry Bessert.

5. **A quorum was present.**

6. **Approve May 2, 2024, Regular Board Meeting Minutes-**

A motion was made by Trustee Kim Gipe and seconded by Trustee Gerald Howard to approve the May 2, 2024, Regular Board Meeting Minutes. No Discussion. A roll call vote was taken all trustees present voted yes. Motion approved 5-0-1.

8. **Call to the Public-**

Ginger Binger addressed the board and discussed the Village Clerk position. She discussed that she was the previous Clerk and would be willing to assist and answer questions if the need arises.

Agenda Items

A. Village President-

1. **Approve Appointment of Interim Clerk for the Village of Pecatonica-**

President Heister discussed with the board the Appointment of Interim Clerk Darla Stram; he also informed the board that the finance committee would discuss any compensation changes at their next committee meeting.

A motion was made by Trustee Gerald Howard and seconded by Trustee Bill Determan to approve the appointment of Darla Stram to Interim Village Clerk for the Village of Pecatonica. No discussion. A roll call vote was taken all trustees present voted yes. Motion approved 5-0-1.

2. Approve Reappointment of Sherry Bessert to the Position of Treasurer for the Village of Pecatonica-

A motion was made by Trustee Bill Determan and seconded by Trustee Cheryl Bean to approve the reappointment of Sherry Bessert to Treasurer for the Village of Pecatonica. No discussion. A roll call vote was taken all trustees present voted yes. Motion approved 5-0-1.

3. Approve Reappointment of Nicholas Berry to the Position of Public Works Director for the Village of Pecatonica-

A motion was made by Trustee Kim Gipe and seconded by Trustee Gerald Howard to approve the reappointment of Nicholas Berry to Director of Public Works for the Village of Pecatonica. No discussion. A roll call vote was taken all trustees present voted yes. Motion approved 5-0-1.

4. Approve Reappointment of Matthew Summers to the Position of Police Chief for the Village of Pecatonica-

A motion was made by Trustee Cheryl Bean and seconded by Trustee Gerald Howard to approve the reappointment of Matthew Summers to Police Chief for the Village of Pecatonica. No discussion. A roll call vote was taken all trustees present voted yes. Motion approved 5-0-1.

5. Approve Reappointment of Sosnowski Szeto, LLP as the Village Attorney for the Village of Pecatonica-

A motion was made by Trustee Gerald Howard and seconded by Trustee Bill Determan to approve the reappointment of Sosnowski Szeto, LLP as the Village Attorney for the Village of Pecatonica. No discussion. A roll call vote was taken all trustees present voted yes. Motion approved 5-0-1.

6. Approve Reappointment of Casper Manheim to the Position of Building Inspector for the Village of Pecatonica-

A motion was made by Trustee Tom Gipe and seconded by Trustee Kim Gipe to approve the reappointment of Casper Manheim to the Position of Building Inspector for the Village of Pecatonica. Discussion. A roll call vote was taken all trustees present voted yes. Motion approved 5-0-1.

B. Unfinished Business – None.

C. New Business –

1. 2024-05 An Ordinance Authorizing the Sale and/or Disposal of Personal Property Deemed Surplus by the Village of Pecatonica, Illinois- 1st Reading.

A Motion was made by Trustee Bill Determan and seconded by Trustee Gerald Howard to suspend the rules to approve 2024-05 An Ordinance Authorizing the Sale and/or Disposal of Personal Property Deemed Surplus by the Village of Pecatonica, Illinois. Discussion. A roll call vote was taken all trustees present voted yes. Motion approved 5-0-1.

A Motion was made by Trustee Bill Determan and seconded by Trustee Gerald Howard to approve 2024-05 An Ordinance Authorizing the Sale and/or Disposal of Personal Property Deemed Surplus by the Village of

Pecatonica, Illinois. No discussion. A roll call vote was taken all trustees present voted yes. Motion approved 5-0-1.

2. 2024-03 A Resolution Appointing the IMRF Authorized Agent for the Village of Pecatonica, Illinois-

A Motion was made by Trustee Bill Determan and seconded by Trustee Kim Gipe to approve 2024-03 A Resolution Appointing Sherry Bessert the IMRF Authorized Agent for the Village of Pecatonica, Illinois. No discussion. A roll call vote was taken all trustees present voted yes. Motion approved 5-0-1.

D. Legal (Attorney Kurlinkus) –

Attorney Kurlinkus informed the Board that he is working with Sherry Bessert and the Winnebago County Clerk to clear up an issue with a property tax bill the Village received. Discussion

E. Finance (Chairman Determan)

1. **Next meeting:** Tuesday, June 11, 2024, at 6:00 p.m.

2. **Chairman's Report** – Trustee Determan invited all trustees to the upcoming Finance Committee meeting to discuss the employee handbook. The committee will also be discussing the Interim Clerk's salary. President Heister informed the Board that all committees will be discussing the employee handbook at their meetings as well.

F. Planning Commission/Zoning Board

1. **Next meeting:** Thursday, June 13, 2024, at 6:00 p.m.

G. Public Works (Chairman Gipe)

1. **Next meeting:** Tuesday, June 4, 2024, at 6:00 p.m.

2. **Chairman's Report** –No report.

3. Public Works Report-

Nick Berry informed the Board that they have been working on trouble shooting issues they are having with a couple pumps. Nick has also attended some CEU classes over the last few weeks. The village also received the inspection paperwork, there is nothing concerning at this point just a few things to address. Public Works has been working on putting together the Economic Development float for the Parade this year. All Trustees are invited to participate in the Parade. Discussion.

4. Engineer's Report-

Jason Stoll reviewed the Engineer's Report and gave updates on the Lead Service Line Replacement Project, Well House and Well #3, Elevated Water Tank, Tower Painting, Jackson Street Bridge Inspection, the Commercial Subdivision Lot 4 Replat and the WWTP Sludge Land Application Permit. Discussion.

5. Discussion, Possible Action for Change Order Request from Bennett Construction for time Extension on Well 3 Project-

President Heister informed the Board of the two options that the Village has regarding the Change Order Request. Option one the Village would approve the Change Order Request from Bennett Construction for a Time Extension. Option two we close out the contract and the EPA will move forward with the loan and the Village will be required to start repayment of the loan with a non-working well. The board reviewed the timeline of events provided by Bennett Construction. Dave Zimmerman of Bennett Construction addressed the Board and answered questions. The board discussed the many concerns with the project and requested Bennett get in writing from Cahoy the plan moving forward, they have also requested Cahoy attend the next Public Works Committee Meeting and Regular Board Meeting. Attorney Kurlinkus informed the Board that if they chose to approve the extension for Well 3 Project it be subject to the written notification with the late fees that have accrued since deadline of the last extension ended on January 31, 2024.

A motion was made by Trustee Bill Determan and seconded by Trustee Cheryl Bean to accept Bennett Construction Change Order for Time Extension on Well House #3 Project with substantial completion by July 31, 2024, and total completion by September 30, 2024, subject to the written notification to the contractor of the current accrued penalties not being waived, and additional liquidated damages may be accessed, and to allow the Village President to sign extension. Discussion. A roll call vote was taken all trustees present voted yes. Motion approved 5-0-1.

H. Public Safety (Chairman Howard)

1. **Next meeting:** Wednesday, June 5, 2024, at 6:00 p.m.
2. **Chairman's Report** – No report.
3. **Police Department Report-**

Sergeant Nylund gave an update on the training of the new officer, training is going well, and he should be ready to go June 1, 2024.

I. Economic Development Committee – (Chairman Hardy)

1. **Next Meeting:** Monday, June 10, 2024, at 6:00 p.m.
2. **Chairman's Report** –

The Village President shared with the board that at the last meeting the Matching Grant Applicants presented their project plans, and that at the next Regular Board Meeting the board will vote on the recommendations from the committee.

J. Treasurer (Sherry Bessert) –

A motion was made by Trustee Bill Determan and Seconded by Trustee Kim Gipe to approve Warrant List #1 May 21,2024, in the amount of \$124,286.03. No discussion. A roll call vote was taken all trustees present voted yes. Motion approved 5-0-1.

A motion was made by Trustee Kim Gipe and Seconded by Trustee Gerald Howard to approve Warrant List #2 May 21,2024, in the amount of \$21,998.36. No discussion. A roll call vote was taken all trustees present voted yes. Motion approved 5-0-1.

A motion was made by Trustee Cheryl Bean and Seconded by Trustee Gerald Howard to approve Payroll for Period Ending May 5, 2024, in the amount of \$26,908.85. No discussion. A roll call vote was taken all trustees present voted yes. Motion approved 5-0-1.

K. Clerk's Items (Darla Stram) –None

L. Executive Session – None.

1. Action on Items Arising out of Executive Session- None

M. Adjournment –

A motion was made by Trustee Bill Determan and seconded by Trustee Gerald Howard to adjourn the meeting. All in favor meeting adjourned at 7:24pm.