

Village of Pecatonica Special Board Meeting
Tuesday, April 23, 2024, at 6:00 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - President Tom Heister called the meeting to order at 6:00 p.m. on Tuesday, April 23, 2024, at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag was recited**
4. **Roll call -**

Trustees Bill Determan, Tom Gipe, Cheryl Bean, Gerald Howard, Kim Gipe, Collin Hardy were present.

Also present: President Tom Heister, Public Works Director Nick Berry, Police Chief Matt Summers, Treasurer Sherry Bessert, and Village Clerk Gwenn Shirley.
5. **A quorum was present.**
6. **Approve March 26, 2024, Special Board Meeting Minutes-**

A motion was made by Trustee Howard and seconded by Trustee Kim Gipe to approve the March 26, 2024, special board meeting minutes. Discussion. A roll call vote was taken. All in favor. Motion was approved 6-0-0.
7. **Call to the Public-**

Agenda Items

1. Poppy Day Proclamation

President Heister proclaims May 24, 2024, as annual Poppy Day in honor of those who have given the ultimate sacrifice in the name of our country.

2. Approve the Replat of Lot 4 in Pecatonica Commercial Subdivision 3123 N. Pecatonica Road

President Heister informs the board that there has been a boundary draft for lot 4 on N. Pecatonica Rd. He let the board know that if they approve the replat of lot 4, the boundary draft will be sent to Fehr Graham to begin the process of changing Lot 1 and 2 to be 'lot 4'. This will then need to be re-deeded to the village under the new name.

A motion was made by Trustee Howard and seconded by Trustee Kim Gipe to approve the replat of Lot 4 in Pecatonica's commercial subdivision, 3123 N. Pecatonica Rd. Discussion. A roll call vote was taken. All trustees in favor of approval. Motion was approved 6-0-0.

3. Approve Budget for Fiscal Year 2025 Beginning May 1, 2024, and Ending April 30, 2025

Trustee Determan informs the board of the approved budgeted amount of \$4,290,990.91 for the Village of Pecatonica for the fiscal year beginning May 1, 2024, and ending April 30, 2024.

A motion was made by Trustee Determan and seconded by Trustee Howard to approve the budget for fiscal year 2025 beginning May 1, 2024, and ending April 30, 2025 in the amount of \$4,290,990.91. Discussion. A roll call vote was taken. All in favor. Motion was approved 6-0-0.

4. Approve Blue Cross Blue Shield Quote for Employees Health Insurance for the Fiscal Year 2025 Beginning May 1, 2024, and Ending April 30, 2025 - \$11,400.24

Trustee Determan informs the board of a \$1,000 (roughly) increase in the proposal quote for Blue Cross Blue Shield Health Insurance from the previous year. He stated that there will need to be some adjustments made in the employee handbook regarding health insurance.

A motion was made by Trustee Determan and seconded by Trustee Kim Gipe to approve the Blue Cross Blue Shield quote of \$11,400.24 for employee's health insurance for the 2025 fiscal year beginning May 1, 2024, and ending April 30, 2025. Discussion. A roll call vote was taken. All in favor. Motion was approved 6-0-0.

5. Approve Humana Quote for Employees Vision, Dental and Life Insurance for the Fiscal Year 2025 Beginning May 1, 2024, and Ending April 30, 2025 - \$1,019.00

Trustee Determan informs the board the quote is \$1,019.00 for employees' vision, dental, and life insurance for the 2025 fiscal year. He states this is roughly an \$11 increase from the previous year.

A motion was made by Trustee Determan and seconded by Trustee Howard to approve the Humana quote for employee's vision, dental, and life insurance for the fiscal year of 2025 beginning May 1, 2024, and ending April 30, 2024. Discussion. A roll call vote was taken. All in favor. Motion was approved 6-0-0.

6. Approve Service Proposal with Sikich, LLP for Auditing Services for Fiscal Years 2024- 2026. 2024- \$17,500.00, 2025- \$18,375.00 and 2026-\$19,300.00

Trustee Determan informs the board of the auditor's service proposal with Sikich, LLP for Fiscal Years 2024-2026. 2024 - \$17,500.00, 2025 - \$18,375.00, and 2026 - \$19,300.00.

A motion was made by trustee Determan and seconded by trustee Howard to approve the auditor's service proposal with Sikich, LLP for fiscal years 2024-2026. 2024 - \$17,500.00, 2025 - \$18,375.00, and 2026 - \$19,300.00. Discussion. A roll call vote was taken. All in favor. Motion approved 6-0-0.

7. Discuss and Approve Quote for Village Hall Interior Painting

Two different contractors were contacted for quotes to paint the village hall. Quotes from Peter's are \$8,575 and Z's painting is \$5,282. Clerk Shirley mentioned that the walls would need to be sanded down, which caused discussion on keeping the wood on the walls and rather than painting, cleaning and re-staining for a brighter and cleaner appearance. The board decides to get a quote for cleaning and other options if available.

8. Warrant List #995 April 16, 2024, \$25,463.69 Warrant List #996 Credit Card Purchases 2/24-3/26/24 \$ 533.83 Payroll for Period Ending April 7, 2024, \$32,423.59

A motion was made by Trustee Hardy and seconded by Trustee Howard to approve warrant list #995 purchase in the amount of \$25,463.69 on April 16, 2024. Discussion. A roll call vote was taken. All in favor. Motion approved 6-0-0.

A motion was made by Trustee Howard and seconded by Trustee Kim Gipe to approve warrant list #996 credit card purchases in the amount of \$533.83 from February 2024 through March 26, 2024. Discussion. A roll call vote was taken. All in favor. Motion approved 6-0-0.

A motion was made by Trustee Kim Gipe and seconded by Trustee Hardy to approve payroll in the amount of \$32,423 for period ending April 7, 2024. Discussion. A roll call vote was taken. All in favor. Motion approved 6-0-0.

9. Executive Session - None

– Action on Items Arising out of Executive Session - None

10. Adjournment

A motion was made by President Heister to adjourn the meeting. A roll call vote was taken. All trustees approve. The meeting was adjourned at 6:32 p.m.