

Village of Pecatonica Finance Committee Meeting
Tuesday, May 9, 2023, at 6:30 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - Chairman Determan called the meeting to order at 6:31 p.m. on Tuesday, May 9, 2023, at Village Hall.
2. **Roll call** -

Trustees Determan, Hardy, and Howard were all present.

Also in attendance: President Tom Heister, Treasurer Bernie Mrugala, and Village Clerk Gwenn Shirley.
3. **Additions and Corrections to the Agenda** –

Chairman Determan added discussion for water rates to the agenda after reviewing purchase policy. President Heister added discussion regarding MFT forms to be added after that.
4. **Approval of Agenda**

A motion was made by Trustee Howard and seconded by Trustee Hardy to approve the agenda as amended. No discussion. A roll call vote was taken. All Trustees approve. Motion was approved 3-0-0.
5. **Call to the Public** – None

Agenda Items

1. Discuss and Recommend to the Board to Write off Penalty Charges on Water and Sewer Accounts

The committee discusses writing off penalty charges on resident's water and sewer accounts. Chairman Determan stated there are active accounts for properties that happen to be vacant with no water use, outstanding payments, and penalty charges. Treasurer Mrugala informs the committee of the totals and how the penalties are causing enormous extra fees per month. There was a property that was demolished that will be completely written off. The committee discusses a vacant property fee of either \$20 or \$25 per month. It was recommended by President Heister to update liens for two of the three, with the third being completely written off. He also recommended that there should be letters sent to the first two accounts and discuss payment plans with them.

A motion was made by Trustee Howard and seconded by Trustee Hardy to recommend to the board to Write off Penalty Charges of \$4,571.99, \$2,555.37, and \$5,549.12. No discussion. A roll call vote was taken. All Trustees approved. Motion approved 3-0-0.

2. Review and Approve to send to the Board Supplemental Budget and Appropriation Ordinance for 2022-2023 Fiscal Year

The committee reviews and discusses the supplemental budget and appropriation ordinance for the 2022-2023 fiscal year. Chairman Determan informs the committee know that the accounts need to be reconciled, especially because of the loans and funds that were received by the village the previous year. Treasurer Bernie further explained sections of

the budget and ordinance, as well as funds from last year for comparison. President Heister points out there are sections of the Ordinance that will cause confusion and do not make sense. The committee discusses ways to make the ordinance flow better with an ease in explaining processes.

A motion was made by Trustee Determan and seconded by Trustee Howard to approve the Supplemental Budget amendment for the 2022-2023 Fiscal year. No discussion. A roll call vote was taken. All trustees approved. Motion was approved 3-0-0.

A motion was made by Trustee Hardy and seconded by Trustee Determan to approve to send to the Board the Supplemental Budget and Appropriation Ordinance for fiscal year 2022-2023. No discussion. A roll call vote was taken. All trustees approved. Motion approved 3-0-0.

3. Review and Approve to send to the Board the Budget and Appropriation Ordinance for 2023-2024 Fiscal Year

The committee discusses the Budget and Appropriation Ordinance for Fiscal Year 2023-2024. Treasurer Bernie explains the figures he had come up with in the budget, where the funds are coming from, what the revenue is projected to be like, and what revenue will be used. President Heister had the committee highlight any important figures that need to be discussed within the draft budget and appropriation.

A motion was made by Trustee Howard and seconded by Trustee Determan to recommend the board to approve the budget and appropriation ordinance for 2023-2024 fiscal year. No discussion. A roll call vote was taken. All trustees approve. Motion approved 3-0-0.

4. Review Purchasing Policy

The committee decided to wait to go over the purchasing policy after Trustee Hardy looks over both the current and the proposed policy.

5. Discussion for Water Rates

Treasurer Bernie discusses the monthly payments for water rates rising for the different sanctions around Pec and in the area. Treasurer Bernie explained the rise in the price per 3,000 gallons of water used per month. He discussed both resident and non-resident usage of the water. The committee wants the information for the water rates to be simplified and less confusing. The committee did not vote on anything during this section.

6. Discussion for MFT Funds

President Heister begins by speaking on the bids Fehr Graham sent out regarding 3rd St. He states the total cost for engineering and construction for the project that was given would be roughly \$134,000, including any ADA fees. The committee discussed a seal-coating chip-seal as well. President Heister asked Treasurer Bernie what the amount of MFT funds the village will have to use so he can let Public Works know. The committee agreed that the creek through the town needs to be addressed as well before any heavy rain damage occurs.

7. Adjourn

A motion was made by Trustee Howard and seconded by Trustee Hardy to adjourn the meeting. No discussion. A roll call vote was taken. Motion approved 3-0-0. Meeting adjourned at 8:34 p.m.