

Village of Pecatonica Finance Committee Meeting
Tuesday, February 14, 2023, at 6:30 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - Chairman Determan called the meeting to order at 6:30 p.m. on Tuesday, February 14, 2023, at Village Hall.

2. **Roll call** -

Chairman Determan, Trustee Howard, and President Tom Heister were all present

Also in attendance: Police Chief Matt Summers, Treasurer Bernie Mrugala, and Village Clerk Gwenn Shirley.

3. **Additions and Corrections to the Agenda** –

Chairman Determan removed three topics of conversation for a special meeting:
 - **Discuss and Recommend to the Board Proposed uses for COVID Funds**
 - **Review Street Projects Final Cost**
 - **Budget Review**

4. **Approval of Agenda**

A motion was made by President Heister and seconded by Trustee Howard to approve the agenda as amended. No discussion. A roll call vote was taken. All Trustees approve. Motion was approved 3-0-0.

5. **Call to the Public** – None

Agenda Items

1. Discuss and Recommend to the Board Proposed uses for COVID Funds.

The committee discusses appropriate uses of COVID Funds to be approved by the board. There are a few items on the list that have already been approved by the board already, mostly for the Police Department, and will not be covered in the meeting. The committee discussed the timeline for using the rest of the fund as well as what is absolutely needed to be purchased for Village departments.

A motion was made by Chairman Determan and seconded by Trustee Howard to send Discussed Uses of the Covid Money to the Full Board. No discussion. A roll call vote was taken. All present approve. 3-0-0.

2. Review Street Projects Final Cost

The committee discussed street projects for the Village and the final costs for completion. Treasurer Bernie showed the committee pay requests and the final charges for the work that was completed in the last fiscal year. Treasurer Bernie stated the percentage for how over budget the project was. Construction was over budget by 28.95% and engineering was over budget by 45.63%. The committee discusses that before a change order is made, it will be presented to the finance committee before it goes through for start-up.

3. Discuss and Recommend to the Board Water and Sewer Accounts Receivable Write Offs

The committee discussed which Water and Sewer closed/inactive accounts to have written off. Chairman Determan stated the accounts they are looking to write off will be the accounts that are at least 3-5 years overdue.

4. Budget Review

The committee reviews the budget for the next fiscal year. Items that need to be purchased as new were discussed, and Treasurer Bernie presented figures that he has for other feasible purchases and projects. Treasurer Bernie also explained what money he is projecting to have transferred and to what funds they will be transferred into. The committee will continue discussing the budget in the next meeting.

5. Discuss Billing of BOD's and TSS's to Bay Valley

The committee discusses billing of BODs and TSSs to Bay Valley. President Heister stated he has been speaking with Nick regarding the water billing issue. It has been found that there has not been a meter for water usage at the factory. President Heister stated that himself and Nick Berry will speak with Bay Valley to create a plan for putting in a meter. Treasurer Bernie stated their meter measures in pounds, while traditional meters measure in gallons. The BOD's and TSS's need to be converted from pounds to gallons and multiplied by a factor to get what needs to be billed. President Heister and Nick Berry will continue to meet with Bay Valley and the finance committee will discuss this topic at a later meeting.

6. Adjournment

A motion was made by Chair Determan and seconded by Trustee Howard to adjourn the meeting. No discussion. A roll call vote was taken. All in favor. Motion approved 3-0-0. Meeting adjourned at 8:20 p.m.