

Village of Pecatonica Regular Board Meeting
Tuesday November 21, 2023 at 6:00 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - President Tom Heister called the meeting to order at 6:00 p.m. on Tuesday, November 21, 2023, at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag was recited**
4. **Roll call** – Trustees Bill Determan, Tom Gipe, Collin Hardy and Gerald Howard were present. Trustee Kim Gipe was absent.

Also present: President Tom Heister, Clerk Gwenn Shirley, Public Works Director Nick Berry, Police Chief Matt Summers, Attorney David Kurlinkus, Engineer Jason Stoll and Treasurer Sherry Bessert.

5. **A quorum was present.**
6. **Approve November 2, 2023 Regular Board Minutes** – A motion was made by Trustee Howard and seconded by Trustee Determan to approve the November 2, 2023 Regular Board meeting minutes. A roll call vote was taken. Trustees Determan, Tom Gipe, Hardy, and Howard voted yes. Motion approved 4-0-1.

Additions/Corrections to the Agenda – None.

7. **Approval of Agenda** –

A motion was made by Trustee Tom Gipe and seconded by Trustee Hardy to approve the agenda as presented. A roll call vote was taken. Trustees Tom Gipe, Hardy, Howard and Determan voted yes. Motion approved 4-0-1.

8. **Call to the Public**- None.

Agenda Items

A. Village President-

1. **Accept Kathy Doty Resignation as Village Trustee effective November 3, 2023** –

A motion was made by Trustee Howard and seconded by Trustee Determan to accept the resignation of Kathy Doty as Village Trustee effective November 3, 2023. There was no discussion. A roll call vote was taken. Trustees Hardy, Howard, Determan and Tom Gipe voted yes. Motioned approved 4-0-1.

2. **Approve Appointment of Cheryl Bean to the Village Trustee Position Vacated by Kathy Doty** –

A motion was made by Trustee Tom Gipe and seconded by Trustee Hardy to approve the appointment of Cheryl Bean to the Village Trustee position vacated by Kathy Doty. There was no discussion. A roll call vote was taken. Trustees Howard, Determan, Tom Gipe and Hardy voted yes. Motion approved 4-0-1.

3. President Heister announced the following committee assignments –

- a. Economic Development – Collin Hardy, Chairman, Trustees Kim Gipe and Cheryl Bean
- b. Finance Committee – Bill Determan, Chairman, Trustees Gerald Howard and Cheryl Bean
- c. Public Safety – Gerald Howard, Chairman, Trustees Kim Gipe and Tom Gipe

4. Approve Illinois Counties Risk Management Trust Insurance Program Renewal Proposal for the period of 12/1/23 – 12/1/2024 –

Bethany Kleiner, Sales Executive with Dimond Bros. Insurance, LLC reviewed the renewal proposal. There is a slight price increase, however the cyber coverage decreased in price.

A motion was made by Trustee Howard and seconded by Trustee Tom Gipe to approve the Illinois Counties Risk Management Trust Insurance Program Renewal proposal for the period of 12/1/23 – 12/1/24 in the amount of \$94,613.00 with half to be paid this fiscal year and the balance after May 1, 2024.. Ms. Kleiner stated that the cyber policy is separate from the general liability policy. Trustee Howard amended the motion to state that the first installment paid will include half of the general liability policy and the full amount of the cyber policy for a total of \$48,621.00 and the second installment will be \$45,992.00 and Trustee Gipe seconded. A roll call vote was taken. Trustees Determan, Tom Gipe, Hardy and Howard voted yes. Trustee Bean abstained as she has not taken the oath of office. Motion approved 4-0-2.

5. Contractors Currently Performing Work for the Village of Pecatonica- President Heister stated there are no contractors performing work at this time.

B. Unfinished Business – None.

C. New Business – None

D. Legal (Attorney Kurlinkus) – Attorney David Kurlinkus shared with Board members a draft of the ordinance that addresses the zoning map amendment for the Playhouse. The previous Theater was located in an industrial district and the future Playhouse would be in a commercial district. The current zoning does not allow for the Theater to be in any zoning district. Board members reviewed the draft ordinance that was presented. President Heister stated that this is in draft form and everyone needs to review and to contact him if they would like any changes made.

E. Finance (Chairman Determan)

1. **Next meeting:** Tuesday, December 12, 2023 at 6:00 p.m.

2. **Chairman Report –** Trustee Determan stated that the tax levy will be presented at the next Finance committee meeting, and the Treasurer will be attending each of the committee meetings as the budget process will be getting underway.

F. Planning Commission/Zoning Board

1. **Next meeting:** Thursday, December 14, 2023 at 6:00 p.m.

G. Public Works (Chairman Gipe)

1. **Next meeting:** Monday, December 4, 2023 at 6:00 p.m.
2. **Chairman Report** –No report.
3. Approve Notice of Intent to Award Lead Service Replacement Line Project to DPI Construction, Inc.in the amount of \$661,345.60 and to authorize Village President to sign –

A motion was made by Trustee Hardy and seconded by Trustee Tom Gipe to Approve Notice of Intent to Award Lead Service Replacement Line Project to DPI Construction, Inc. in the amount of \$661,345.60 and to authorize Village President to sign. A roll call vote was taken. Trustees Tom Gipe, Hardy, Howard and Determan voted yes. Motion approved 4-0-1.

4. Approve Fehr Graham Construction Engineering Contract in the amount of \$135,500 for Lead Service Replacement Line Project –

A motion was made by Trustee Tom Gipe and seconded by Trustee Determan to approve Fehr Graham Construction Engineering Contract in the amount of \$135,500 for Lead Service Replacement Line Project. A roll call vote was taken. Trustees Hardy, Howard, Determan and Tom Gipe voted yes. Motion approved 4-0-1.

5. Approve Engineer's Payment Application No. 4 in the amount of \$141,618.17 to Jetco, Ltd. on the project known as Village of Pecatonica Water Tower Rehabilitation IEPA Loan L17-5996 –

A motion was made by Trustee Howard and seconded by Trustee Hardy to approve Engineer's Payment Application No. 4 in the amount of \$141,618.17 to Jetco, Ltd. on the project known as Village of Pecatonica Water Tower Rehabilitation IEPA Loan L17-5996. A roll call vote was taken. Trustees Hardy, Howard, Determan and Tom Gipe voted yes. Motion approved 4-0-1.

6. Approve Engineer's Payment Application No. 3 in the amount of \$23,383.57 to Fehr Graham on the project known as Village of Pecatonica Water Tower Rehabilitation IEPA Loan L17-5996 –

A motion was made by Trustee Hardy and Determan to approve Engineer's Payment Application No. 3 in the amount of \$23,383.57 to Fehr Graham on the project known as Village of Pecatonica Water Tower Rehabilitation IEPA Loan L17-5996. A roll call vote was taken. Trustees Howard, Determan, Tom Gipe and Hardy voted yes. Motion approved 4-0-1.

7. Approve Bennett Construction Change Order No. 6 for Repairs to Well #3 in the amount of \$160,398.00-

A motion was made by Trustee Determan and seconded by Trustee Hardy to approve Bennett Construction Change Order No. 6 for Repairs to Well #3 in the amount of \$160,398.00. Board members discussed as to when Cahoy would begin work. Trustee Determan amended the motion to include to have Cahoy being work immediately and Trustee Hardy seconded. A roll call vote was taken. Trustees Determan, Tom Gipe, Hardy and Howard voted yes. Moton approved 4-0-1.

8. Approve Fehr Graham Proposal for Additional Services Related to Well #3 in the amount of \$7,500.00 –

A motion was made by Trustee Determan and Howard to approve Fehr Graham Proposal for Additional Services Related to Well #3 in the amount of \$7,500.00. A roll call vote was taken, Trustees Tom Gipe, Hardy, Howard and Determan voted yes. Motion approved 4-0-1.

9. Approve Cable Replacement Quote for the Water Meter Reading System –

A motion was made by Trustee Determan and seconded by Trustee Howard to approve the quote from Wave Communications, Inc. in the amount of \$8,750.00 for cable replacement. Nick reported that once the new cable is installed it will take the system a few days to catch up on the reads and the water bills will be mailed out a little later. A roll call vote was taken. Trustees Hardy, Howard, Determan and Tom Gipe voted yes. Motion approved 4-0-1.

10. Public Work's Report- Nick reported a request was made to have a new water service installed on Grove Road. Board members discussed the various hookup fees associated with the work that would be involved and more discussion to follow.

11. Engineer's Report – Jason reported that the Village will received about \$440,000.00 in loan forgiveness on the lead line replacement project, paper work will be sent to IEPA for their review, will start working on the paperwork for the easements for each of the properties which will be sent to Attorney Kurlinkus for review and all the work was completed on the 3rd Street project working on confirming the quantities with the contractor.

H. Public Safety (Chairman Howard)

1. **Next meeting:** Wednesday, December 6, 2023 at 6:00 p.m.

2. **Chairman Report –** No report.

3. **Police Department Report-** Matt reported that during the past month attempts have been made to straighten out the SAM.gov account and the deadline was missed for submission for the bodycam reimbursement. We will be able to submit in the spring at which time it will also include the cost related to the server.

I. Economic Development Committee – (Chairman Hardy)

1. **Next Meeting:** Monday, December 11, 2023 at 6:00 p.m.

2. **Chairman Report –** President Heister reported that the November meeting was cancelled due to Trustee Doty stepping down. Trustee Hardy stated that he is looking forward to working with everyone. President Heister stated that since Trustee Bean will now be a voting member on this committee, there are now two community at large member positions open and if anyone knows of someone interested in serving, to please let him know.

J. Treasurer (Sherry Bessert)

A motion was made by Trustee Determan and seconded by Trustee Hardy to approve warrant list #976 in the amount of \$ 53,309.59. There was no discussion. A roll call vote was taken. Trustees Howard, Determan, Tom Gipe and Hardy voted yes. Motion approved 4-0-1.

A motion was made by Trustee Hardy and seconded by Trustee Determan to approve warrant list #977 in the amount of \$ 1,637.30. There was no discussion. A roll call vote was taken. Trustees Determan, Tom Gipe, Hardy and Howard voted yes. Motion approved 4-0-1.

A motion was made by Trustee Howard and seconded by Trustee Tom Gipe to approve the payroll for the period ending October 22, 2023. There was no discussion. A roll call vote was taken. Trustees Tom Gipe, Hardy, Howard and Determan voted yes.

A motion was made by Trustee Hardy and seconded by Trustee Determan to approve the payroll for period ending November 5, 2023. There was no discussion. A roll call vote was taken. Trustees Hardy, Howard, Determan and Tom Gipe voted yes. Motion approved 4-0-1.

K. Clerk's Items (Gwenn Shirley) – Gwenn reported that the seating for all the Trustees will be permanent as we should not have to move anyone else around.

L. Executive Session –

A motion was made by Trustee Determan and seconded by Trustee Hardy to adjourn from regular session and go into executive session pursuant to 5 ILCS 120/2(c)(5) to discuss the purchase or lease of a real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. A roll call vote was taken. Trustees Howard, Determan, Tom Gipe, Hardy and voted yes. Motion approved 4-0-1. Entered executive session at 7:41 p.m.

President Hesiter called the Village Board meeting back to regular session at 7:58 p.m. A roll call vote was taken. Trustees Determan, Tom Gipe, Hardy, Bean and Howard were present. Also present were Clerk Gwenn Shirley and Attorney David Kurlinkus.

1. Action on Items Arising out of Executive Session- None

M. Adjournment –A motion was made by Trustee Determan and seconded by Trustee Howard to adjourn. All Trustees voted aye. Motion approved 4-0-1. Meeting adjourned at 7:59 p.m.