

**Village of Pecatonica Regular Board Meeting**  
**Thursday November 2, 2023 at 6:00 p.m.**  
**Village Hall 405 Main Street. Pecatonica, Illinois**

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1. **Call to Order** - President Tom Heister called the meeting to order at 6:00 p.m. on Thursday, November 2, 2023, at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag was recited**
4. **Roll call** – Trustees Bill Determan, Kathy Doty, Tom Gipe, Collin Hardy, Kim Gipe and Gerald Howard were present.

Also present: President Tom Heister, Clerk Gwenn Shirley, Public Works Director Nick Berry, Police Chief Matt Summers, Attorney David Kurlinkus and Treasurer Sherry Bessert.

5. **A quorum was present.**
6. **Approve October 17, 2023 Regular Board Minutes** – A motion was made by Trustee Howard and seconded by Trustee Doty to approve the October 17, 2023 Regular Board meeting minutes. A roll call vote was taken. Trustees Determan, Doty, Tom Gipe, Hardy, and Howard voted yes. Trustee Kim Gipe abstained. Motion approved 5-0-1.

**Approve December 20, 2022 Regular Board Minutes** – A motion was made by Trustee Determan and seconded by Trustee Tom Gipe to approve the December 20, 2022 Regular Board meeting minutes. A roll call vote was taken. Trustee Determan, Tom Gipe, Howard and President Heister voted yes. Trustees Doty, Hardy and Kim Gipe abstained. Motion approved 4-0-3.

**Approve November 15, 2022 Regular Board Minutes** – A motion was made by Trustee Doty and seconded by Trustee Howard to approve the November 15, 2022 Regular Board meeting minutes. A roll call vote was taken. Trustees Tom Gipe, Howard, Determan and Doty voted yes. Trustees Hardy and Kim Gipe abstained. Motion approved 4-0-2.

**Approve November 3, 2022 Regular Board Minutes** – A motion was made by Trustee Determan and seconded by Trustee Doty to approve the November 3, 2022 Regular Board meeting minutes. A roll call vote was taken. Trustees Howard, Determan, Doty and Tom Gipe voted yes. Trustees Hardy and Kim Gipe abstained. Motion approved 4-0-2.

**Additions/Corrections to the Agenda** – None.

7. **Approval of Agenda** –

A motion was made by Trustee Tom Determan and seconded by Trustee Doty to approve the agenda as presented. A roll call vote was taken. Trustees Kim Gipe, Howard, Determan, Doty, Tom Gipe and Hardy, voted yes. Motion approved 6-0-0.

8. **Call to the Public**- None.

**Agenda Items**

**A. Village President-**

**1. Discuss Illinois Counties Risk Management Trust Insurance Program Renewal Proposal –**

Bethany Kleiner presented the renewal proposal from ICRMT for the 12/1 2023-12/1/2024 term. A brief summary of the proposal was presented, and this will be voted on at the November 21, 2023 meeting.

**2. Contractors Currently Performing Work for the Village of Pecatonica-** President Heister stated that the 3<sup>rd</sup> Street project is complete and there are no other contractors performing work at this time.

**B. Unfinished Business – None.**

**C. New Business –**

**1. Approve Resolution 2023R-5 To Amend Village of Pecatonica Purchasing Policy –**

A motion was made by Trustee Determan and seconded by Trustee Howard to approve Resolution 2023 R-5 to amend Village of Pecatonica Purchasing Policy. Trustee Determan stated that this has been a long process, it was reviewed by the Finance committee and copies were sent to everyone to review. A roll call vote was taken. Trustees Howard, Determan, Doty, Tom Gipe, Hardy and Kim Gipe voted yes. Motion approved 6-0-0.

**D. Legal (Attorney Kurlinkus) –** Attorney Kurlinkus stated that there will be a text amendment going before the Zoning Board.

**E. Finance (Chairman Determan)**

**1. Next meeting:** Tuesday, November 14, 2023 at 6:00 p.m.

**2. Chairman Report –** Trustee Determan stated that the tax levy will be coming forward, starting plans for the budget process and copies will be going out this week to everyone with the timeline.

**F. Planning Commission/Zoning Board**

**1. Next meeting:** Thursday, November 9, 2023 at 6:00 p.m.

**G. Public Works (Chairman Gipe)**

**1. Next meeting:** Monday, November 6, 2023 at 6:00 p.m.

**2. Chairman Report –**No report.

**3. Public Work's Report-** Nick reported there was a water main break yesterday and was able to complete the repair by noon, 2/3 of the salt was delivered, Jetco has some landscaping to complete and 3<sup>rd</sup> Street was striped.

**4. Approve Jetco, Ltd. Change Order No. 5 to Eliminate Sample Tap Line in the amount of -\$7,500.00 -**

A motion was made by Trustee Hardy and seconded by Trustee Howard to approve Jetco, Ltd. change order No. 5 to eliminate sample tap line in the amount of -\$7,500.00. Nick stated that this was an additional sample

tap line that was not needed. A roll call vote was taken. Trustees Determan, Doty, Tom Gipe, Hardy, Kim Gipe and Howard voted yes. Motion approved 6-0-0.

#### **H. Public Safety (Chairman Howard)**

1. **Next meeting:** Wednesday, December 6, 2023 at 6:00 p.m.
2. **Chairman Report** – No report.
3. **Police Department Report-** Matt reported that Teresa is on her own now, Al is on vacation and once back we should have someone on duty every night.
4. **Approve Quote for Body Cam Server –**

Matt stated that the department is mandated by the Safe-T-Act to have body cameras deployed by 2025. We purchased the cameras through Motorola and Rockford IT worked with Motorola to identify a server that would make the system work. As this price is the highest of the two, it was recommended that this server will allow for more storage. President Heister stated that there are not any funds available in the Police Departments budget to fund this as it was not known at the time the budget was approved. There are funds available in Department 10 that can pay for this and there is the possibility that we might be reimbursed for this.

A motion was made by Trustee Tom Gipe and seconded by Trustee Howard to approve the Body Cam Server quote for \$6,088.44 to be paid out funds in Department 10. A roll call vote was taken. Trustees Doty, Tom Gipe, Hardy, Kim Gipe, Howard and Determan voted yes. Motion approved 6-0-0.

#### **I. Economic Development Committee (Chairman Doty) –**

1. **Next Meeting:** Monday, November 13, 2023 at 6:00 p.m.
2. **Chairman Report** – Trustee Doty there are two items on the agenda to voted on tonight.
3. **Approve Pecatonica Women’s Club December 9, 2023 Street Closure Request –**

President Heister stated that this was discussed at the committee meeting and is being brought to the Board so that everyone is aware as to what is going on and it will be for one day only this year. Heather Squires outlined some of the activities that will be at the event which will start at noon until 7:00 p.m.

A motion was made by Trustee Hardy and seconded by Trustee Kim Gipe to approve the Pecatonica Women’s Club December 9, 2023 street closure request. Trustees Tom Gipe, Hardy, Kim Gipe, Howard, Determan and Doty voted yes. Motion approved 6-0-0.

4. **Approve Donation to Pecatonica Women’s Club for the December 9, 2023 Christmas Walk Event**

Heather stated that the \$800 donation would pay for the sleigh rides. Board members asked various questions regarding fund raising, if other organizations contribute funds toward this event. President Heister stated that we need the certificate of insurances and Heather stated that they do have them. Board members reviewed and discussed information that outlined prior donations from the Village to the Pecatonica Women’s Club, how this affects the current businesses and better publicity is needed.

A motion was made by Trustee Determan and seconded by Trustee Hardy to donate \$800 to the Pecatonica Women's club for the December 9, 2023 Christmas Walk event. There was no discussion. A roll call vote was taken. Trustees Hardy, Kim Gipe, Bill Determan and Tom Gipe voted yes. Trustees Doty and Howard voted no. Motion passed 4-0-2.

Trustee Doty apologized for her outburst during the meeting.

**J. Treasurer (Sherry Bessert)**

A motion was made by Trustee Determan and seconded by Trustee Kim Gipe to approve warrant list #975 in the amount of \$ 36,511.10. There was no discussion. A roll call vote was taken. Trustees Kim Gipe, Howard, Determan, Doty Tom Gipe and Hardy voted yes. Motion approved 6-0-0.

The payroll for the period ending October 8, 2023 was tabled until the next meeting.

**K. Clerk's Items (Gwenn Shirley) –** Gwenn shared the invitation with Board members from the Historical Society Veteran's Day event on November 11, 2023 at the Pecatonica Library and all Board members were provided with a map that outlines how the lots are divided up on the property at 3123 N. Pecatonica Road.

**L. Executive Session –**

A motion was made by Trustee Determan and seconded by Trustee Doty to adjourn from regular session and go into executive session pursuant to 5 ILCS 120/2(c)(5) to discuss the purchase or lease of a real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. A roll call vote was taken. Trustees Howard, Determan, Doty, Tom Gipe, Hardy and Kim Gipe voted yes. Motion approved 6-0-0.

President Hesiter called the Village Board meeting back to regular session at 8:05 p.m. A roll call vote was taken. Trustees Determan, Doty, Tom Gipe, Hardy, Kim Gipe and Howard were present. Also present were Village President Tom Heister, Clerk Gwenn Shirley and Attorney David Kurlinkus.

**1. Action on Items Arising out of Executive Session- None**

**M. Adjournment –**A motion was made by Trustee Doty and seconded by Trustee Determan to adjourn. All Trustees voted aye. Motion approved 6-0-0. Meeting adjourned at 8:06 p.m.