

Village of Pecatonica Regular Board Meeting
Tuesday, August 15, 2023 at 6:30 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - President Tom Heister called the meeting to order at 6:35 p.m. on Tuesday, August 15, 2023, at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag was recited**
4. **Roll call** – Trustees Bill Determan, Kim Gipe, Collin Hardy, Tom Gipe and Gerald Howard were present. Trustee Kathy Doty was not present due to being vacation.

Also present: Clerk Gwenn Shirley, Public Works Director Nick Berry, Treasurer Sherry Bessert, Police Chief Matt Summers and Engineer Jason Stoll (arrived at 6:37 p.m.).

5. **A quorum was established.**
6. **Approve August 3, 2023 Minutes –**

A motion was made by Trustee Howard and seconded by Trustee Hardy to approve the August 3, 2023 Regular Board meeting minutes. There was no discussion. A roll call vote was taken. Trustees Determan, Kim Gipe, Hardy, Tom Gipe and Gerald Howard voted yes. Motion approved 5-0-1.

7. **Additions/Corrections to the Agenda** – Under Village President's add 4. Street Banner and change the amount on Warrant List #968 to \$56,278.92.

8. **Approval of Agenda –**

A motion was made by Trustee Gipe and seconded by Trustee Determan to approve the agenda as amended. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1.

8. **Call to the Public** - None.

Agenda Items

A. Village President-

1. **Marg Herbig – Addressed Concerns with Main and 4th Street Parking** – Marg stated that this is her 3 or 4th time speaking in regards to the parking on the corner of Main and W. 4th Street. The original request was to have only one parking spot designated no parking in front of Green Bean Academy. This has been an ongoing discussion for months. The proposed plan refers to 3 to 4 parking spots on 4th Street which has no connection with the visibility issue on Main Street. This past weekend there was a vehicle parked on Main that blocked the view of Main Street traffic at this corner while trying to cross Main Street. Would it be possible to move the spot up and it would be no parking 24/7 365 days a year with no exceptions. Discussed other possible options and would like to speak again when this is voted on.

2. **Contractors Currently Performing Work for the Village of Pecatonica-** President Heister stated that Jetco work on the water tower and Kelsey is working on the creek project at this time.
3. **Discuss Updating the Building Codes** – President Heister stated that Gwenn has spoken to Casper the Building Inspector about this. The 2021 Building Codes will be available within the next few months, Mount Morris updated there codes recently and the Board reviewed. This subject needs much work such as updating the fees, rules as they pertain to commercial development and this will come before the Board again to discuss. Trustee Tom Gipe stated that the Board was discussing this in 2020 but it was never updated or discussed any further.
4. **Street Banner** - President Heister stated that he was contacted by a citizens in regards to holding a benefit for a community member and if the Village would allow a banner to be put up on Main Street. Board members stated that this would be allowed as the group would need to assume all cost associated with the banner.

B. Unfinished Business – None.

C. New Business –

1. **Ordinance 2023-12 An Ordinance Amending Chapter 75 of the Code of Ordinances of the Village of Pecatonica, Illinois Regarding Parking Schedules (Adding Time Limit Parking Fourth and Main) – 2nd Reading**

A motion was made by Trustee Tom Gipe and seconded by Trustee Howard to approve Ordinance 2023-12. Board members discussed the language in the ordinance. A motion was made by Trustee Tom Gipe and seconded by Trustee Howard to amend Ordinance 2023-12 Exhibit A Schedule II Time Limit for Parking, 10 Minute Parking Section A 1. To remove “West to the Alley and to replace it with “West 42 feet.”. A roll call vote was taken. Trustees Hardy, Tom Gipe, Howard, Determan and Kim Gipe voted yes. Motion approved 5-0-1.

A motion was made by Trustee Howard and seconded by Trustee Kim Gipe to approve Ordinance 2023-12 as amended. There was no discussion. A roll call vote was taken. Trustees Tom Gipe, Howard, Determan, Kim Gipe and Hardy voted yes. Motion approved 5-0-1.

2. **Ordinance 2023-13 Ordinance Amending Sections §31.02 and §31.15 of the Code of Pecatonica Relating to the Meetings of the Village Board of Trustees and It’s Committees -2nd Reading**

A motion was made by Trustee Howard and seconded by Trustee Kim Gipe to approve Ordinance 2023-13. There was no discussion. A roll call vote was taken. Trustees Howard, Determan, Kim Gipe, Hardy and Tom Gipe voted yes. Motion approved 5-0-1.

D. Legal (Attorney Kurlinkus) – President Heister reported that the Attorney is still working on information related to the Code Enforcement position. This will be discussed at the next meeting when the Attorney is present.

E. Finance (Chairman Determan)

1. **Next meeting:** Tuesday, September 12, 2023 at 6:00 p.m.
2. **Chairman Report** – Trustee Determan stated that the preliminary audit report was just received today for fiscal year 2023 and there will be a copy in the office available for Trustees to review. Sherry stated that still working on some of the tie-out numbers.

F. Planning Commission/Zoning Board

1. **Next meeting:** Thursday, September 14, 2023 at 6:00 p.m.

G. Public Works (Chairman Tom Gipe)

1. **Next meeting:** ,Special meeting will be on August 21, 2023 at 6:00 p.m.
2. **Chairman Report** – Trustee Tom Gipe reported that Rich Backeberg owner of Bicycle Hub presented information in regards to having some bike racks located at various location throughout the Village. The cost would be \$100-150 per rack and he would be able to store them. If the Board agreed to this concept he would then proceed to start some fund raising and he would come before the Board with more detail information. The Board agreed to the concept in addition to him providing the storage for the racks.

Portable water tanks were brought in for the tower rehabilitation project. The location of the tanks requires the Village to use electric to support the use of the tanks. A motion was made by Trustee Tom Gipe and seconded by Trustee Hardy to credit the two residential properties where these tank are located \$50 per billing cycle for a total of \$100 for each property for the expenses related to have the portable tank located on their property. There was no discussion. A roll call vote was taken. Trustees Determan, Kim Gipe, Hardy, Tom Gipe and Howard voted yes. Motion approved 5-0-1.

Due to the Labor Day Holiday the September meeting will be held on Tuesday, September 5, 2023 at 6:00 p.m.

3. **Public Works Monthly Report-** Nick reported that a very significant water leak in the 400 block of Washington which caused 11 homes to be under a routine boil order and will need some street repair due to this leak.
4. **Approve to Send out to Bid Lead Line Service Replacement Project** – A motion was made by Trustee Howard and seconded by Trustee Determan to send out to bid Lead Line Service Replacement Project. Jason stated total cost should be around \$1.25 million and this will cover 74 properties. A roll call vote was taken. Trustees Kim Gipe, Hardy, Tom Gipe, Howard and Determan voted yes. Motion approved 5-0-1.
5. **Approve to Send out to Bid 3rd Street Improvement Project** – A motion was made by Trustee Howard and seconded by Trustee Determan to send out to bid the 3rd Street Improvement Project. Jason stated that this includes sidewalk ramps being installed and provided the Board members with a breakdown of the project cost. A roll call vote was taken. Trustees Kim Gipe, Hardy, Tom Gipe, Howard and Determan voted yes. Motion approved 5-0-1.
6. **Engineer Report** – Jason reported that Jetco has sandblasted and primed the exterior of the tank, interior tank is currently being sandblasted and readied for prime coat installation, summary of current project cost were reviewed and a pay application will be forth coming.

H. Public Safety (Chairman Howard)

1. **Next meeting:** Wednesday, September 6, 2023 at 6:00 p.m.
2. **Chairman Report** – No report.
3. **Police Department Report-** Matt reported that there was a crash last week and Main and 5th, a memo will be going out to all officers to keep an eye out for speeding in this area, Tahoe is should be done soon and the new officer is still training.

I. Economic Development Committee (Chairman Doty) –

1. **Next Meeting:** Monday, September 11, 2023 at 6:00 p.m.

2. **Chairman Report** – No report.

J. Treasurer (Sherry Bessert)

A motion was made by Trustee Howard and seconded by Trustee Determan to approve warrant list #967 in the amount of \$471.16. There was no discussion. A roll call vote was taken. Trustees Tom Gipe, Howard, Determan, Kim Gipe and Hardy voted yes. Motion approved 5-0-1.

A motion was made by Trustee Determan and seconded by Trustee Hardy to approve warrant list #968 in the amount of \$56,278.92. Gwenn stated that we were unofficially informed that we might not have to pay the property taxes on the property and that the Attorney will be looking into this matter. A roll call vote was taken. Trustees Howard, Determan, Kim Gipe, Hardy and Tom Gipe voted yes. Motion approved 5-0-1.

A motion was made by Trustee Hardy and seconded by Trustee Tom Gipe to approve the payroll total of \$29,053.40. Discussion. A roll call vote was taken. Trustees Determan, Kim Gipe, Hardy, Tom Gipe and Howard voted yes. Motion approved 5-0-1.

K. Clerk's Items (Gwenn Shirley) – no report.

L. Executive Session – None.

1. **Action on Items Arising out of Executive Session-** None

M. Adjournment –

A motion was made by Trustee Determan and seconded by Trustee Gipe to adjourn. All Trustees voted aye. Motion approved 5-0-1. Meeting adjourned at 8:10 p.m.