

Village of Pecatonica Regular Board Meeting
Thursday, August 3, 2023 at 6:30 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - President Tom Heister called the meeting to order at 6:30 p.m. on Thursday, August 3, 2023, at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag was recited**
4. **Roll call** – Trustees Bill Determan, Kim Gipe, Kathy Doty, Collin Hardy, Tom Gipe and Gerald Howard were present.

Also present: Clerk Gwenn Shirley, Public Works Director Nick Berry, Sergeant Al Nylund, Treasurer Sherry Bessert and Attorney David Kurlinkus.
5. **A quorum was established.**
6. **Approve July 18, 2023 Minutes –**

A motion was made by Trustee Howard and seconded by Trustee Hardy to approve the July 18, 2023 Regular Board meeting minutes. There was no discussion. A roll call vote was taken. Trustees Determan, Kim Gipe, Hardy, Tom Gipe and Howard voted yes. Trustee Doty abstained. Motion approved 5-0-1.

March 2, and March 21, 2023 minutes were tabled to the next meeting.
7. **Additions/Corrections to the Agenda – None.**
8. **Approval of Agenda –**

A motion was made by Trustee Gipe and seconded by Trustee Howard to approve the agenda as presented. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.
8. **Call to the Public - None.**

Agenda Items

A. Village President-

1. **Contractors Currently Performing Work for the Village of Pecatonica-** President Heister stated that Jetco work on the water tower is the only contractor at this time.
2. **Approve to Abolish the Building and Code Enforcement Officer Position –** President Heister stated that this position was appointed by the Board last spring and it appears to not be beneficial to the Board or Village to continue with this position. Trustee Determan stated that this position was established by ordinance and can only be removed by approval of an ordinance. Upon further discussion more information will be reviewed and this will come before the Board again to discuss.

3. **Discuss Updating the Building Codes** – President Heister stated that we need to update the current building codes as more construction within the Village will be forth coming. Perhaps a committee could be formed to review plans that are submitted with hopes that this would alleviate problems for both the builder and Village. Trustee Determan stated that we currently follow the International Building codes. Board members discussed that the current codes are outdated and would like clarification as to when the last time the codes were updated as the 2024 codes will be available for adoption later this year. President Heister stated that this was listed on the agenda to begin discussions as much work is needed to move forward.

B. Unfinished Business – None.

C. New Business –

1. **Ordinance 2023-12 An Ordinance Amending Chapter 75 of the Code of Ordinances of the Village of Pecatonica, Illinois Regarding Parking Schedules (Adding Time Limit Parking Fourth and Main) – 1st Reading**

Board members reviewed Ordinance 2023-12 and following some discussion requested clarification on some of the language and sign location. President Heister stated that this will serve as the first reading and will move forward to the August 15, 2023 meeting.

2. **Ordinance 2023-13 Ordinance Amending Sections §31.02 and §31.15 of the Code of Pecatonica Relating to the Meetings of the Village Board of Trustees and It's Committees -1st Reading**

Board members discussed if changing the time of the meeting would allow for more attendance by members of the community. President Heister stated that this will serve as the first reading and will move forward to the August 15, 2023 meeting.

- D. Legal (Attorney Kurlinkus)** – Attorney Kurlinkus reported that the Attorney for the Playhouse was out of the office for three weeks as it has been two weeks so far, anticipate hearing something soon.

E. Finance (Chairman Determan)

1. **Next meeting:** Tuesday, September 12, 2023 at 6:30 p.m.
2. **Chairman Report** – Trustee Determan stated that the purchasing policy review was completed at the last meeting and the final segment will be to address the duties of the office staff as they relate to the policy. Once complete copies will be forth coming for Board members to review. The audit is coming along very well as there were issues with the information that they were provided with.

F. Planning Commission/Zoning Board

1. **Next meeting:** Thursday, August 10, 2023 at 6:00 p.m.

G. Public Works (Chairman Gipe)

1. **Next meeting:** Monday, August 7, 2023 at 6:00 p.m.
2. **Chairman Report** – No report.

3. **Public Works Monthly Report-** Nick reviewed the July 2023 report and stated that the water loss numbers will continue to fluctuate throughout the tower rehab project and it took about three days to drain the water tower.
4. **Approve Paint Colors for Water Tower Rehabilitation Project** – A motion was made by Trustee Gipe and seconded by Trustee Howard to select option 3 as the colors for the water tower. It was explained that with the changes that were made we are well under budget, the purple would conceal the mold and mildew better... A roll call vote was taken. Trustees Doty, Hardy, Tom Gipe, Howard, Determan and Kim Gipe voted yes. Motion approved 6-0-0.
5. **Engineer Report** – Nick reported that Jetco is very good to work with, all of the exterior paint is off and we have conversations everyday about the project.

H. Public Safety (Chairman Howard)

1. **Next meeting:** Wednesday, September 6, 2023 at 6:00 p.m.
2. **Chairman Report** – We have a new Officer that Sergeant Nylund will introduce to the Board.
3. **Police Department Report-** Al introduced Officer Teresa Suchy, reviewed the July 2023 monthly activity report. the Tahoe is still being worked on and the pick-up is back.

I. Economic Development Committee (Chairman Doty) –

1. **Next Meeting:** Monday, August 14, 2023 at 6:00 p.m.
2. **Chairman Report** – Trustee Doty reported that the new committee members attended the last meeting and would like to brainstorm ideas to work on communication throughout the Village. More families are attending Movie Night at the park and it was suggested that we do it more often.

J. Treasurer (Sherry Bessert)

A motion was made by Trustee Determan and seconded by Trustee Howard to approve warrant list #966 in the amount of \$ 29,266.05. There was no discussion. A roll call vote was taken. Trustees Hardy, Tom Gipe, Howard, Determan, Kim Gipe and Doty voted yes. Motion approved 6-0-0.

A motion was made by Trustee Determan and seconded by Trustee Kim Gipe to approve the payroll total of \$27,472.85. Discussion. A roll call vote was taken. Trustees Tom Gipe, Howard, Determan, Kim Gipe, Doty, and Hardy voted yes. Motion approved 6-0-0.

K. Clerk's Items (Gwenn Shirley) – Gwenn reported that the process has begun with having inventory tags attached to all equipment owned by the Village.

L. Executive Session – None.

1. **Action on Items Arising out of Executive Session-** None

M. Adjournment –

A motion was made by Trustee Doty and seconded by Trustee Howard to adjourn. All Trustees voted aye. Motion approved 6-0-0. Meeting adjourned at 8:09 p.m.