

**Village of Pecatonica Regular Board Meeting**  
**Tuesday, July 18, 2023, at 6:30 p.m.**  
**Village Hall 405 Main Street. Pecatonica, Illinois**

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1. **Call to Order** - President Tom Heister called the meeting to order at 6:31 p.m. on July 18, 2023, at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag was recited**
4. **Roll call** – Trustees Bill Determan, Collin Hardy, Tom Gipe, and Gerald Howard were present. Trustees Kathy Doty and Kim Gipe were not present.

Also Present - Clerk Gwenn Shirley, Engineer Jason Stoll, Public Works Director, Nick Berry and Police Chief Matt Summers.

5. **A quorum was established.**
6. **Approve July 6, 2023, Regular Board Minutes-** Motion was made by Trustee Howard & seconded by Trustee Tom Gipe to approve the July 6, 2023, Regular Board Minutes. Discussion. Roll call vote was taken. All Trustees voted yes. Motion passed 4-0-0.

**Approve May 16, 2023, Regular Board Minutes-** Motion was made by Trustee Howard & seconded by Trustee Determan to approve the May 16, 2023, Regular Board Minutes. Discussion. Roll call vote was taken. All Trustees voted yes. Motion passed 4-0-0.

**Approve May 4, 2023, Regular Board Minutes-** Motion was made by Trustee Howard & seconded by Trustee Determan to approve the May 4, 2023, Regular Board Minutes. Discussion. Roll call vote was taken. All Trustees voted yes. Motion passed 4-0-0.

**Approve April 18, 2023, Regular Board Minutes-** Motion was made by Trustee Howard & seconded by Trustee Determan to approve the April 18, 2023, Regular Board Minutes. Discussion. Roll call vote was taken. Motion passed.4-0-0.

7. **Additions/Corrections to the Agenda** – none.
7. **Approval of Agenda** – A motion was made by Trustee Tom Gipe and seconded by Trustee Determan to approve the agenda. A roll call vote was taken. All Trustees voted yes. Motion approved. 4-0-0.
8. **Call to the Public-** none.

**Agenda Items**

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**A. Village President-**

1. Appointments –

- a. Approve Appointment of Village Treasurer- Sherry Bessert

A motion was made by Trustee Howard & seconded by Trustee Determan to approve Sherry Bessert as Village Treasurer with a start date of 7/24/2023. There was no discussion. Roll call vote was taken. Motion passed.4-0-0.

b. President Heister stated that the Community at Large members for the Economic Development Committee will be – Cheryl Bean, Cassie Blair, Jack Stroup, and Jennifer Vanderjack.

2. **Citizen of the Year Award-** President Heister present Aaron and Missy Smith with the Citizen of the Year award for all their donated time assisting with events here in the Village.
3. **Marg Herbig- Address Concerns with Memorial Bricks and Village Hall Microphones-** Marg asked on the progress of the Memorial Bricks and who is working on them. President Heister stated that the bricks were discussed at the Economic Development Meetings in the past. They were going to build a wall with the bricks and install it at the municipal parking lot across from the bank. Discussion was made then about installing it at the new parking lot being installed for better protection. No definite when and where has been approved yet. Marg asked about where the current bricks are located and how they are stored for preservation. Per Nick of Public Works, the bricks are stored at the Public Works on a pallet and are protected. Marg discussed the microphones for the Village members. The volume projected is too low on several members when they talk. Gwenn might be able to get extensions for the microphone stands to make them longer/taller.
4. **Contractors Currently Performing Work for the Village of Pecatonica** – JetCo is working on the elevated tank., PDC Automation is working at the tower and a antenna still need to be moved. All should be done by today or tomorrow. Kelsey should be here next week working on the creek project.

B. **Unfinished Business** – None.

C. **New Business** –

1. **2023-10 An Ordinance Authorizing the Sale and/or Disposal of Personal Property Deemed Surplus by the Village of Pecatonica, IL – 1<sup>st</sup> reading.** A motion was made by Trustee Determan and seconded by Trustee Howard to waive the rules. To approve Ordinance 2023-10. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 4-0-0.

A motion was made by Trustee Tom Gipe and seconded by Trustee Howard to approve Ordinance 2023-10. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 4-0-0.

2. **2023-11 An Ordinance Authorizing the Crediting of Wastewater Treatment Charges to Tree Top Foods – 1<sup>st</sup> Reading**

A motion was made by Trustee Tom Determan and seconded by Trustee Tom Gipe to waive the rules to approve Ordinance 2023-11. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 4-0-0.

A motion was made by Trustee Howard and seconded by Trustee Tom Gipe to amend Ordinance 2023-11 to correct the name listed to “TreeHouse Foods”. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 4-0-0.

A motion was made by Trustee Tom Gipe and seconded by Trustee Howard to approve Ordinance 2023-11 as amended. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 4-0-0.

D. **Legal (Attorney) – none.**

E. **Finance – Chairman Bill Determan**

1. **Next meeting-** Tuesday, August 8, 2023, at 6:30 pm.
2. **Chairman's Report-** The next meeting will be on August 1, 2023 instead of August 8, 2023, and the audit should be available for review in September. Continuing to work on the purchasing policy. It will be reviewed and discussed again at the next Finance committee meeting.

F. **Planning Commission/Zoning Board**

1. **Next meeting:** Thursday, August 10, 2023, at 6:00 p.m.

G. **Public Works (Chairman Tom Gipe)**

1. **Next meeting:** Monday, August 7, 2023, at 6:00 p.m.
2. **Chairman Report – none.**
3. **Public Work's Report-** Nick reported they assisted a local church with sidewalk repair and the new policy was used and it worked well.
4. **Approve Paint Color for Water Tank-** Discussed paint color for the water tank.

A motion was made by Trustee Determan and seconded by Trustee Howard to approve the colors of White, Purple and Gold and the lettering "Pecatonica" on North and South sides. Discussion. A roll call vote was taken. Motion passed 4-0-0.

5. **Engineer Report –**Jason stated that JetCo has started working on the tower rehab project. The portable pressure tanks are to be set in place while the water tank is being worked on and they will be delivered Monday. During the next week they will be set up and tested before water can be stored in them and the goal is to have the tower drained by July 28. The Lead Service Line replacement project bid documentation will be presented at the Public Works committee meeting in August and will ask the committee to recommend that those documents be put out for bid. There are 74 lead and galvanized services in the project to be replaced and the Village will receive a \$1.2-million-dollar grant for this project. Final draft of bid documents are ready for the 3<sup>rd</sup> Street project we are taking them to PW committee for recommendation to the Board so we can send them out for bids.

H. **Public Safety (Chairman Howard)**

1. **Next meeting:** Wednesday, August 2, 2023, at 6:00 p.m.
2. **Chairman Report –** nothing to report.
3. **Police Department Report -** Chief Summers shared the monthly report. The previous police truck is currently being removed off all police equipment. The new police vehicle should be deployed within the next couple of weeks. At the next Public Safety meeting a new full time police officer will be sworn in and already has been to the academy, and has previously worked in a town like Pecatonica.

**I. Economic Development Committee**

**1. Next Meeting: Monday, August 14, 2023, at 6:00 p.m.**

**2. Chairman Report** – President Heister stated that there might be a meeting on July 31, 2023. New members did come to the last meeting and the previous members did participate. Several of the new members spoke and had ideas to share. Bicycle Club is still looking for a matching grant. At the last movie night, a member of the public offered some speakers for the side of the concession stand. Movie night is family friendly movies and are free to get in to. This Saturday is “Cars on Main” and Monster Truck Show at the fairgrounds.

**J. Treasurer**

Warrant List #964 July 18, 2023	\$53,721.87
Warrant List #965 Credit Card Purchases: May 25, 2023-June 23, 2023	\$ 2,169.74

A motion was made by Trustee Determan and seconded by Trustee Howard to approve the warrant list #964 in the amount of \$53,721.87. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved. 4-0-0.

A motion was made by Trustee Howard and seconded by Trustee Determan to approve warrant list #965 in the amount of \$2,169.74. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved. 4-0-0

Payroll for Period Ending: July 2, 2023	\$ 27,714.46
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A motion was made by Trustee Howard and seconded by Trustee Determan to approve the payroll total of \$27,714.46. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 4-0-0.

**K. Clerk’s Items (Gwenn Shirley) – No report.**

**L. Executive Session – None**

**M. Action on Items Arising out of Executive Session- None**

**M. Adjournment –**

A motion was made by Trustee Tom Gipe and seconded by Trustee Howard to adjourn. All Trustees voted aye. Motion approved 4-0-0. The meeting was adjourned at 7:32 p.m.