

Village of Pecatonica Regular Board Meeting
Tuesday, April 18, 2023 at 6:30 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - President Tom Heister called the meeting to order at 6:31 p.m. on Tuesday, April 18, 2023, at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag was recited**
4. **Roll call** – Trustees Bill Determan, Kathy Doty, and Tom Gipe, Marilyn Wilke, Tom Heister, and Gerald Howard were present

Also, present: Clerk Gwenn Shirley, Engineer Jason Stoll, Public Works Director Nick Berry, Interim Police Chief Al Nylund, and Attorney Doug Henry.

5. **A quorum was established.**
6. **Additions/Corrections to the Agenda** – None.
7. **Approval of Agenda** –

A motion was made by Trustee Gipe and seconded by Trustee Howard to approve the agenda as presented. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0

8. **Call to the Public-**

None

Agenda Items

- A. **Village President-**

1. **Contractors Currently Performing Work for the Village of Pecatonica-** President Heister stated that the Well House is the only project being worked on at this time.

- B. **Unfinished Business** – None.

- C. **New Business** –

1. **Approve Motor Fuel Tax Resolution 2023-R-01** -

A motion was made by Trustee Determan and seconded by Trustee Howard to approve Motor Fuel Tax Resolution 2023-R-01. Discussion. Trustee Wilke discussed with the board that the MFT is based on numbers from the Census, the village numbers were down and that effects the amount of money the village receives. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

D. **Legal (Attorney Henry)** – Nothing to report.

E. **Finance (Chairman Determan)**

1. **Next meeting:** Tuesday, May 9, 2022 at 6:30 p.m.

2. **Chairman Report** – Trustee Determan will be reviewing the proposed purchasing policy. Discussion

3. **Approve Finance Committee Recommendation of Bonuses for Employees-**

The Finance is recommending all full time employees receive a \$500.00 bonus, part-time employees receive \$100.00 and one part-time employee to receive a \$300.00. The total in bonuses would be \$4,300.00 and cost the village a total of \$5,300.00 as the village will pay the tax associated with the bonus.

A motion was made by Trustee Determan and seconded by Trustee Howard to approve the recommended bonuses to the full time and part-time employees. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0

F. **Planning Commission/Zoning Board**

1. **Next meeting:** Thursday, May 11, 2023 at 6:00 p.m.

2. **Review Zoning Board Recommended Changes to Zoning Chapter 153.006, “Signs” General Provisions-**

Neil Ritter gave a summary of the recommended changes to the Zoning Chapter 153.006, “Signs” General Provisions. Discussion. If an existing sign comes down they would have to follow the proposed changes if this were to be put into ordinance. The board discussed levels of signs both current and new. This will be discussed at upcoming Village Board meetings.

3. **Review Zoning Board Recommendation to add Chapter 153.015 Solar Panel/Energy Systems-**

The board reviewed the draft from Neil Ritter and had discussion. The board discussed prohibiting ground mounted solar panels. This is to be sent to the next meeting for further discussion.

G. **Public Works (Chairman Gipe)**

1. **Next meeting:** Thursday, May 1, 2023 at 6:30 p.m.

2. **Chairman Report** – Nothing to report

3. **Public Works Monthly Report-** Nick reviewed the monthly report. Discussion

4. **Review Draft of Pecatonica Sidewalk Replacement Program**

The Board reviewed the draft of the Pecatonica Sidewalk Replacement Program. Discussion. The board discussed possible changes to the draft to include a pre-pour inspection and a post pour inspection. Attorney Henry will review the draft and report to the Public Works Committee.

5. Engineer Report –

Jason Stoll gave an update on the Lead Service Line project. He discussed the bid documents and a draft easement agreement that will need to be circulated to the homeowners prior to the work being completed. He also gave an update on Well House #3 and after speaking with David Zimmerman from Bennett Construction, they are expecting to have the well up and running the beginning of May.

H. Public Safety (Chairman Wilke)

1. Next meeting: Wednesday, May 3, 2023 at 6:00 p.m.
2. **Chairman Report** – The new Chief will be here and working by the time of the next meeting. Trustee Wilke discussed the media coverage welcoming Matt Summers to our department.
3. **Discuss Purchase of Breathalyzer Machine-**

Interim Police Chief Al Nylund discussed the purchase of the Breathalyzer Machine. He discussed the benefits to having the machine. The board discussed the cost of the machine \$2,734.75 vs the 25% cost of restocking is \$672.18. Discussion. This will be sent back to the Public Safety Committee for further discussion.

4. Police Department Report-

Interim Police Chief Al Nylund updated the board on the 2023 Tahoe, the parts have been ordered and Rockford Communications will be up fitting the vehicle once the items come in. The 2020 Tahoe has been striped. He also gave an update on the Durango issues. The fuel pump went out and caused an electrical issue. This has been fixed, however both batteries will need to be replace. The cost per battery is expected to be approximately \$250.00.

I. Economic Development Committee (Chairman Doty) –

1. **Next Meeting: Monday, May 8, 2023 at 6:00 p.m.**
2. **Chairman Report** – Nothing to report.

J. Treasurer (Bernie Mrugala)

1.

Warrant List #953 April 18, 2023	\$42,089.30
Warrant List #954 Credit Card Purchases February 24, 2023- March 23, 2023	\$ 2,454.05

A motion was made by Trustee Gipe and seconded by Trustee Determan to approve the warrant list #953 in the amount of \$42,089.30. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0

A motion was made by Trustee Howard and seconded by Trustee Wilke to approve the warrant list #954 in the amount of \$2454.05. Discussion. Trustee Wilke discussed the funding going to pay for the gasoline and public works labor associated with the trips for the food pantry. The board discussed transferring the cost to the Economic Development Committees budget. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

Payroll for Period Ending April 9, 2023

\$ 24,992.75

A motion was made by Trustee Doty and seconded by Trustee Howard to approve the payroll total of \$24,992.75. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

K. Clerk's Items (Gwenn Shirley) – Village Clerk Gwenn Shirley presented a plaque to Trustee Marilyn Wilke for her dedicated years of service.

L. Executive Session – None

M. Adjournment –

A motion was made by Trustee Gipe and seconded by Trustee Doty to adjourn. All Trustees voted aye. Motion approved 6-0-0. Meeting adjourned at 7:49p.m.