

Village of Pecatonica Regular Board Meeting
Thursday, March 2, 2023, at 6:30 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - President Tom Heister called the meeting to order at 6:31 p.m. on Thursday, March 2, 2023, at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag was recited**
4. **Roll call** – Trustees Bill Determan, Marilyn Wilke, Kathy Doty, Tom Gipe Gerald Howard were present.
Also present: Clerk Gwenn Shirley, Public Works Director Nick Berry, Police Chief Matt Summers, and Al Nylund.
5. **A quorum was established.**
6. **Additions/Corrections to the Agenda** – Add E 3. Discuss Purchasing Policy
7. **Approval of Agenda** –
A motion made by Trustee Howard and seconded by Trustee Determan to approve the amended agenda as presented. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.
8. **Call to the Public**- None.

Agenda Items

A. Village President-

1. **Contractors Currently Performing Work for the Village of Pecatonica-** President Heister stated that the Well House is the only project being worked on at this time. Nick Berry reviewed the outstanding bills for PDC. He provided copies of both contracts for material and labor. PDC needs a signed copy of the change order agreement and then they will submit the invoice to the Village. The change order was approved at the January 6, 2021, Special Board Meeting. The total owed to PDC including the change order is \$12,231.00. Once the change order agreement is signed and returned, they will bill the Village for outstanding charges. Discussion will continue at the next Public Works Committee meeting and brought back to the Regular Board. No action was taken at this time.
2. **Discuss Plans to Update IT Services-** President Heister stated that the Village is looking into switching IT company. There will be different companies coming in to give presentations. To be discussed at upcoming meetings.

B. Unfinished Business – None.

C. New Business – None.

D. Legal (Attorney Henry) – None.

E. Finance (Chairman Determan)

1. **Next meeting:** Tuesday, March 14, 2022, at 6:30 p.m.
2. **Chairman Report** – Trustee Determan will be reviewing the upcoming budget as the department heads have reviewed so far. The budgets will be discussed in detail at the next Finance committee meeting. Everyone is encouraged to attend. Should be able to present to the full Board at the second meeting in March.
3. **Discuss Purchasing Policy** – The board reviewed the Purchasing Policy and discussed the current limits on the cards, the Finance committee agreed that committee chairs do not need a credit card. The board agrees that there needs to be a more defined definition of what qualifies as an actual emergency. Discussion will continue at the Finance committee.

F. Planning Commission/Zoning Board

1. **Next meeting:** Thursday, March 9, 2023, at 6:00 p.m.

G. Public Works (Chairman Gipe)

1. **Next meeting:** Monday, March 6, 2023, at 6:30 p.m.
2. **Chairman Report** – Trustee Gipe reported that there is a maintenance agreement on the generator located at the Wastewater Treatment Plant. Upon the inspection it was found that about \$2,000.00 of work is needed and it is within my spending limit, however he wanted to inform the Board. Lastly, a sidewalk replacement program is being discussed. Once complete it will be presented to the Board.
3. **Public Works Monthly Report-** Nick reviewed the February report. Water loss is down to 7%. Nick informed the board that the two trucks that were in the shop are back in service, and after they plowed this week, another truck is back in for repairs, this one will be out of service a little longer waiting on parts.
4. **Engineer Report** – None.

H. Public Safety (Chairman Wilke)

1. **Next meeting:** Wednesday, April 5, 2023, at 6:00 p.m.
2. **Chairman Report** – President Heister stated the committee met yesterday and have come up with a possible solution for the parking at 4th and Main, discussed trying to come up with a solution for the corner of 3rd and Main as this has been discussed previously and a good solution had not come forward yet.
3. **Police Department Report-** Interim Chief Nylund review the monthly report. The parking ordinance is being reviewed and it will need to be reviewed by Attorney Henry as well. He discussed the disposal of equipment as there are three guns that are not evidence that will need to be disposed and just recently a gun was donated to the department. He gave an update on the officer that is out on medical leave, and let the board know a new part-time officer is being trained.

I. Economic Development Committee (Chairman Doty) –

1. **Next Meeting:** Monday, March 13, 2023, at 6:00 p.m.
2. **Chairman Report** – No report.

J. Treasurer (Bernie Mrugala)

Warrant List #947 March 2, 2023	\$125,783.87
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A motion made by Trustee Wilke and seconded by Trustee Howard to approve the Warrant List #947 in the amount of \$125,783.87. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved. 6-0-0.

K. Clerk's Items (Gwenn Shirley) – none

L. Executive Session – None.

M. Adjournment –

A motion made by Trustee Wilke and seconded by Trustee Howard to adjourn. All Trustees voted aye. Motion approved 6-0-0. Meeting adjourned at 8:20 p.m.