

Regular Meeting of the Village of Pecatonica
Board of Trustees
May 20, 2008 Village Hall

1. Call to Order: Village President Dan Mathews called the meeting to order at 7:00 p.m. on Tuesday, May 20, 2008.
2. Silent moment followed by the Pledge to the American Flag.
3. Roll Call: Trustees present: Dave Westervelt, Derek Howard, John Moyer, Elizabeth Doty and Ross Parlapiano. Quorum Established. Trustee Chris Harrison arrived at 7:21 p.m.
4. Others Present: Village Clerk Ginger Binger, Village Treasurer Nola Markel, Village Attorney Doug Henry, Police Chief Pat McNamer, and Public Works Director Dan Barber.
5. Approval of meeting minutes: A motion was made and seconded to approve the minutes of May 6, 2008 as presented: Parlapiano/Doty. A roll call vote was taken. Trustees Howard, Moyer, Doty and Parlapiano voted yes. Trustee Westervelt abstained and Trustee Harrison was absent. Motion carried. Yes 4, No 0, Abstain 1, Absent 1.
6. Agenda Approval: A motion was made and seconded to approve the agenda for May 20, 2008 as amended: Parlapiano/Doty. A roll call vote was taken. Trustees Westervelt, Howard, Moyer, Doty and Parlapiano voted yes. Trustee Harrison was absent. Motion carried. Yes 5, No 0, Absent 1.

Agenda Items

- A. Village President's Items: No Items
- B. New Business
 1. Steve Eytalis: Pec Thing
 - a. Mr. Eytalis expressed his gratitude on how well the "No Parking" signs did on W. 7th Street during the Pec Thing, the traffic flow was nicer and it was safer for the community.
 2. Devin Buss: Street Dedication
 - a. Trustee Parlapiano reported that the dedication for the street sign in memory of Devin Buss has been scheduled for May 29, 2008 at 8:15 a.m. at High School Drive and W. 7th Street.
- C. Legal
 1. Bond Counsel for the WWTP Project
 - a. Attorney Henry explained:
 1. that he has received the revised letter of engagement from Mr. Marengo and it basically reads the same

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- except for the cost, it has changed to \$12,000 to \$21,000 as opposed to \$12,000 to \$17,000
2. that he received a phone call from Mr. Marengo stating that the paperwork for the IEPA loan is confusing on whether or not we need to issue bonds and that IEPA should be contacted
 3. that he asked Tim Bronn to call and get the answer to this issue and Tim said he would get in touch with his contact person at IEPA
 4. that Tim reported that the Village could issue bonds but it was not necessary to do so
 5. that a sample ordinance was sent to him and upon reviewing it he was invited to contact the legal council at IEPA, he did so and has not received a call back as of yet
 6. that we do not proceed with this until Mr. Marengo is in total agreement and that we totally understand
 7. that even if we do not have to issue bonds that he still recommends that we go ahead and hire Mr. Marengo for the loan closing, etc. and that we can pay him from the loan itself
 8. that he hopes to have an answer by the next Board meeting: June 3rd.
- b. Discussed increasing the amount in the engagement letter in order to make sure everything is covered.
 - c. Henry explained that once we do the Ordinance we have up to 3 years to issue bonds.
 - d. Henry explained that we have 90 days from the date we get approval to the time we close.

Ground breaking for the new treatment plant will be August or September and it should take 18 months to get up and running.

2. Ordinance 2008-1: An Ordinance Amending Article Thirteen: Zoning, Chapter Three: Building Permits, Inspections and Occupancy Certificates, Section 2: Projects Requiring a Building Permit
 - a. This Ordinance was approved by the Zoning Board and they recommend its approval by the Village Board. The Ordinance will change when building permits have to be approved by the full board: when the project cost is over \$200,000.
 - b. Discussed the wording of "shall" to "may".
 - c. A motion was made and seconded to amend the Ordinance to read "shall be presented for approval": Parlapiano/Westervelt. A roll call vote was taken. Trustees Westervelt, Howard,

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Moyer, Doty and Parlapiano voted yes. Trustee Harrison was absent. Motion carried. Yes 5, No 0, Absent 1.

- d. A motion was made and seconded to approve Ordinance 2008-1 as amended: Parlapiano/Doty. A roll call vote was taken. Trustees Westervelt, Howard, Moyer, Doty and Parlapiano voted yes. Trustee Harrison was absent. Motion carried. Yes 5, No 0, Absent 1.
3. Ordinance 2008-4: An Ordinance Amending Article Two, Chapter Three, Section 1.A. Class A, Subsection 2: Sunday Hours
 - a. Village President Mathews explained that the Liquor Commission met and discussed extending the Sunday hours for Sundays before a National Holiday for Class A license holders.
 - b. Commission recommends the change.
 - c. A motion was made and seconded to approve Ordinance 2008-4 as presented: Parlapiano/Westervelt. A roll call vote was taken. Trustees Westervelt, Howard, Moyer, Doty and Parlapiano voted yes. Trustee Harrison was absent. Motion carried. Yes 5, No 0, Absent 1.
 4. Ordinance 2008-5: An Ordinance Granting a Lot Size Variance for the Property Located at 225 E. 7th Street
 - a. The Zoning Board of Appeals held a hearing at the request of Richard Shields owner of 225 E. 7th Street to discuss a lot size variance from 12,500 to 10,300 sq. ft. in order to build a house.
 - b. The Zoning Board approved the variance and recommends its passage by the Village Board.
 - c. The variance would stay with the property and does not cease if it is sold by the present owner.

Note: Trustee Harrison arrived at the meeting at 7:21 p.m.

- d. Discussed changing the lot size requirement in the Municipal Code book to accommodate the smaller lot sizes in the original part of Pecatonica.
- e. Mathews suggested appointing an ad-hoc committee to recommend changes to the Zoning Board.
- f. A motion was made and seconded to approve Ordinance 2008-5 as presented: Doty/Howard. A roll call vote was taken. Trustees Westervelt, Howard, Harrison, Moyer, Doty and Parlapiano voted yes. Motion carried. Yes 6, No 0.

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5. Elevator Safety Program
 - a. Clerk Binger received a letter and a Municipality Program Agreement from the State Fire Marshal's office for the Village to operate an Elevator Safety Program.
 - b. Attorney Henry has reviewed the Agreement and recommends that the Village not participate in this program on the basis of there are very few elevators in the Village and the associated annual administrative expense would outweigh the permit/licensing fees generated for the Village.
 - c. No action was taken on the Agreement.

- D. Finance and Administration Committee
 1. Next Meeting: June 24, 2008 at 7pm in the Village.
 2. 2008-2009 Wages & Salaries: moved to Executive Session

- E. Planning Commission
 1. Next Meeting: June 11, 2008 at 7pm in the Village Hall.

- F. Public Works Committee
 1. Next Meeting: May 21, 2008 at 7pm in the Village Hall. (Changed from its original meeting date of May 22)

 2. Roofing Bids
 - a. Barber presented a breakdown for the roof work from Freeport Industrial Roofing Inc.: Wastewater Treatment Plant: \$16,950.00; Pumphouse #1: \$11,500.00; Pumphouse #2: \$5,450.00 and the Village Hall: \$32,750.00.
 - b. Attorney Henry explained that a Public Works project over \$20,000 requires a motion to waive the bidding process.
 - c. A motion was made and seconded to waive the bidding process for the roof work: Doty/Howard. A roll call vote was taken. Trustees Westervelt, Howard, Harrison, Moyer, Doty and Parlapiano voted yes. Motion carried. Yes 6, No 0.
 - d. Discussed the cost and the 1.5% deduct on the cost if all projects were to be completed together.
 - e. A motion was made and seconded to authorize up to \$70,000.00 for roof work to be done by Freeport Industrial Roofing Inc. and to be paid out of the appropriate funds: Parlapiano/Doty. A roll call vote was taken. Trustees Westervelt, Howard, Harrison, Moyer, Doty and Parlapiano voted yes. Motion carried. Yes 6, No 0.

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3. Skid Steer
 - a. Barber explained that he discussed the Skid Steer quotes with Parlapiano and three options have been decided upon: Case for \$75,500; Bobcat for \$69,910.96; and New Holland for \$73,610.
 - b. Barber recommends choosing Bobcat for it meets all the specs and is the lowest price.
 - c. Bobcat also has a municipal program where you trade in your equipment for a new one which would keep the skid steer under warranty and no maintenance costs.
 - d. Tires and wearable parts are not covered.
 - e. Training is included in the price.
 - f. Bobcat makes their own attachments.
 - g. The Bobcat representative, Brett Larson, was present to answer any questions.
 - h. A motion was made and seconded to authorize up to \$74,000.00 for the purchase of the skid steer and trailer and be paid out of the appropriate funds: Parlapiano/Doty.
 - i. Attorney Henry explained that an Ordinance needs to be drawn up to purchase personal property.
 - j. Mr. Larson was asked if he would honor the price until the next Board meeting, June 3rd, and he answered "yes."
 - k. The motion and second were rescinded.
 - l. A motion was made and seconded to direct the Clerk to draft an Ordinance for the purchase of the skid steer and trailer not to exceed \$74,000.00 and have Attorney Henry review: Parlapiano/Doty. A roll call vote was taken. Trustees Westervelt, Howard, Harrison, Moyer, Doty and Parlapiano voted yes. Motion carried. Yes 6, No 0. The Ordinance will be on the next Board meeting agenda.

G. Treasurer

1. Warrant Lists:

Treasurer's General:	\$45,494.03
Treasurer's W/S/R:	\$1,353.66
Clerk's General:	\$10,087.14
Clerk's W/S/R:	\$13,850.34
- a. A motion was made and seconded to approve the Warrant Lists omnibus: Parlapiano/Harrison. A roll call vote was taken.

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Trustees Westervelt, Howard, Harrison, Moyer, Doty and Parlapano voted yes. Motion carried. Yes 6, No 0.

H. Clerk's Items: No Items

I. Executive Session

1. 2008-2009 Wages and Salaries

a. A motion was made and seconded to enter into Executive Session at 7:55 p.m. under State Statute 5ILCS 120/2 (c) (1) with President Mathews, the full Board, Attorney Henry and Chief McNamer present: Westervelt/Doty. A roll call vote was taken. All Trustees voted yes. Motion carried. Yes 6, No 0.

b. A motion was made and seconded to enter back into Regular Session at 9:09 p.m. Roll call was taken with all Trustees present. Quorum established.

c. Wages and Salaries established at: (effective 4/28/08 except where written otherwise)

Village Clerk: \$16.00/hour

Administrative Assistant: \$9.50/hour

Village Treasurer: \$14.75/hour effective 9/1/08

Police Chief: \$1,000/Annual + use of the car

Officer Harding: \$17.00/hour

Officers Gwaltney & Holmes: \$0.50/hour at the end of their 6 months probation period and then another \$0.50/hour at their anniversary hire date

Part-time Officers: \$0.50/hour

Bldg Enforcement Officer: \$15.00 a month more for mileage expenses.

d. A motion was made and seconded to approve the raises as listed above: Harrison/Parlapano. A roll call vote was taken. Trustees Westervelt, Howard, Harrison, Moyer, Doty and Parlapano voted yes. Motion carried. Yes 6, No 0.

A motion was made and seconded to adjourn the meeting at 9:12 pm.

Next Village Board Meeting: June 3, 2008

Respectfully Submitted,

Ginger Binger

Ginger Binger, Village Clerk
Approved: June 3, 2008