

Regular Meeting of the Village of Pecatonica
Board of Trustees
November 20, 2007

1. Call to Order: Village President Mathews called the meeting to order at 7:00 p.m. in the Village Hall.
 2. Silent Moment followed by the Pledge to the American Flag.
 3. Roll Call: Trustees present: Derek Howard, John Moyer, Elizabeth Doty and Ross Parlapiano. Trustees absent: Dave Westervelt and Chris Harrison. Quorum Established. Trustee Harrison arrived at 7:05 p.m.
 4. Others Present: Village Attorney Doug Henry, Village Clerk Ginger Binger, Treasurer Nola Markel, Police Chief Pat McNamer and Public Works Director Dan Barber.
 5. Approval of Meeting Minutes: Motion made and seconded to approve the minutes of November 6, 2007: Parlapiano/Doty. A roll call vote was taken. Trustees Howard, Moyer, Doty and Parlapiano voted yes, Trustees Westervelt and Harrison were absent. Motion carried. Yes 4, No 0, Absent 2.
 6. Agenda Approval: Motion made and seconded to approve the agenda for November 20, 2007 as revised: Doty/Howard. A roll call vote was taken. Trustees Howard, Moyer, Doty and Parlapiano voted yes, and Trustees Westervelt and Harrison were absent. Motion carried. Yes 4, No 0, Absent 2.
- A. Village President Items: No Items
- B. New Business
1. Building Permit #561 Rick Boomer, 429 Washington St.
 - a. This permit has to be approved by the Board since it is in commercial zoning.
 - b. Discussion of the setback requirements and the need for different setbacks for commercial building which is adjacent to a residential area.
 - c. The setback requirement changes need to be reviewed by the Zoning Board.
 - d. This issue was sent to the Public Works Committee.
 - e. A motion was made and seconded to approve Building Permit #561: Howard/Harrison. A roll call vote was taken. Trustees Howard, Harrison, Moyer, Doty and Parlapiano voted yes, and Trustee Westervelt was absent. Motion carried. Yes 5, No 0, Absent 1.

Regular Meeting of the Village of Pecatonica
Board of Trustees
November 20, 2007

C. Legal

1. Ordinance 2007-11-2: An Ordinance Amending Article Seven: Motor Vehicles & Traffic, Chapter Three: Parking, Section 11: Fifteen Minute Parking
 - a. As instructed at the last Board meeting an Ordinance for the removal of the fifteen minute parking sign in front of Who Video was prepared.
 - b. A motion was made and seconded to approve Ordinance 2007-11-2 as presented: Parlapiano/Doty. A roll call vote was taken. Trustees Howard, Harrison, Moyer, Doty and Parlapiano voted yes, and Trustee Westervelt was absent. Motion carried. Yes 5, No 0, Absent 1.
2. Ordinance 2007-11-3: Prevailing Wage Act Ordinance
 - a. It was explained that this Ordinance is passed every year per State mandate.
 - b. It is usually passed in May or June but it was missed this year.
 - c. A motion was made and seconded to approve Ordinance 2007-11-3 as presented: Doty/Parlapiano. A roll call vote was taken. Trustees Howard, Harrison, Moyer, Doty and Parlapiano voted yes, and Trustee Westervelt was absent. Motion carried. Yes 5, No 0, Absent 1.
3. Ordinance 2007-11-4: An Ordinance Amending Article Thirteen: Zoning, Chapter One: Definition of (AA) Structure
 - a. As instructed at the last Board meeting an Ordinance changing the definition of structure was prepared.
 - b. This Ordinance corrects a typographical error: the word "not" was omitted from the phrase "includes but is limited to".
 - c. A motion was made and seconded to approve Ordinance 2007-11-4 as presented: Doty/Parlapiano. A roll call vote was taken. Trustees Howard, Harrison, Moyer, Doty and Parlapiano voted yes, and Trustee Westervelt was absent. Motion carried. Yes 5, No 0, Absent 1.
4. Ordinance 2007-11-5: An Ordinance Amending Article Nine: Water (several sections)
 - a. This ordinance changes several sections in Article Nine: Water: (application for service, free access to meter, the way a disputed bill is handled, and the time of day the water is to be shut off).
 - b. A motion was made and seconded to approve Ordinance 2007-11-5 as presented: Doty/Parlapiano. A roll call vote was taken. Trustees Howard, Harrison, Moyer, Doty and

Regular Meeting of the Village of Pecatonica
Board of Trustees
November 20, 2007

Parlapiano voted yes, and Trustee Westervelt was absent.
Motion carried. Yes 5, No 0, Absent 1.

5. Ordinance 2007-11-6: An Ordinance Amending Article Nine: Water, Chapter Twenty: Billing, Section 2: Delinquency Procedure
 - a. This ordinance is a "draft" only and has been reviewed by the Finance and Administration Committee and the Public Works Committee.
 - b. It will change the number of days in which a person has to pay a delinquent bill in order to avoid shut off.
 - c. The Board discussed the time period.
 - d. The Board will hold off taking any action on this Ordinance in order to give the Trustees time for more input.

6. Tax Levy
 - a. Street and Bridge Tax: a motion was made and seconded to approve the additional tax for street and bridge purposes: Parlapiano/Doty. A roll call vote was taken. Trustees Howard, Harrison, Moyer, Doty and Parlapiano voted yes, and Trustee Westervelt was absent. Motion carried. Yes 5, No 0, Absent 1.
 - b. Ordinance 2007-11-7: An Ordinance for the Levy and Assessment of Taxes for the Village of Pecatonica in the County of Winnebago and State of Illinois for 2007-2008.
 1. Amount to be levied: \$126,571.00
 2. A motion was made and seconded to approve Ordinance 2007-11-7 as presented: Doty/Howard. A roll call vote was taken. Trustees Howard, Harrison, Moyer, Doty and Parlapiano voted yes, and Trustee Westervelt was absent. Motion carried. Yes 5, No 0, Absent 1.
 - c. Abatement Certificate: for the purpose of abating the amount of tax sufficient to produce a sum of \$139,312.50 for the 1995 General Obligation Waterworks and Sewerage Bonds.
 1. A motion was made and seconded to approve the Abatement Certificate as presented: Doty/Parlapiano. A roll call vote was taken. Trustees Howard, Harrison, Moyer, Doty and Parlapiano voted yes, and Trustee Westervelt was absent. Motion carried. Yes 5, No 0, Absent 1.

7. Ordinance 2007-11-8: An Ordinance Amending Article Thirteen: Zoning, Chapter Three: Building Permits, Inspections and Occupancy Certificates, Section 2: Projects requiring a Building Permit

Regular Meeting of the Village of Pecatonica
Board of Trustees
November 20, 2007

- a. The Finance and Administration Committee again reviewed the Building Permit process as instructed at the last Board meeting.
 - b. The Committee revised the cost and clarified what the cost was based on.
 - c. Building Inspector should also be included in this change to the approval process.
 - d. The Board will hold off taking any action on this Ordinance in order to give the Trustees time for input.
8. Winnebago County Invoice
- a. Attorney Henry explained that he has gone through Joe Long's files of 2001-2002 and could not find a letter that was written to the County informing them that the Village refused to pay the balance of this invoice and the reasons why.
 - b. Henry has reviewed the minutes of 2/5/02, 2/19/02 and 3/5/02 in which the Board considered the invoice and why they held back 25%.
 - c. The minutes of 3/5/02 state that the Board upon the recommendation of Nick Arps from McMahan pay only 75% of the invoice because the drainage work was not done satisfactorily.
 - d. The minutes of 3/5/02 also state that a letter be sent with the 75% explaining exactly what needs to be done to finish the job.
 - e. The minutes of 2/19/02 refer to a Public Works Committee meeting to be held on 2/28/02 in which members of the County Highway Dept. were to attend.
 - f. Attorney Henry would like to review the letter mentioned in the 3/5/02 minutes and the minutes of the 2/28/02 Committee meeting.
 - g. Attorney Henry recommended that no action be taken on this invoice at this time and to not be put on the agenda until fully investigated.
- D. Finance and Administration Committee
1. No Committee scheduled in December.
 2. Village Insurance
 - a. Treasurer Markel explained that she has reviewed the Village Insurance Renewals and the Workman's Comp went up quite a bit.
 - b. She would like to know if the Board would like the agent to attend a Board meeting and if so we need to give them at least 30 days advance notice.

Regular Meeting of the Village of Pecatonica
Board of Trustees
November 20, 2007

- c. The Board decided it was not necessary to have them attend.

- E. Planning Commission
 - 1. No Commission meeting in December.

- F. Public Works Committee
 - 1. Next Committee meeting scheduled for November 29, 2007 at 7:00 p.m. in the Village Hall.

 - 2. Village Garage
 - a. Dan Barber explained to the Board that the small garage located just outside of the fence is falling down and the equipment stored inside needs to be stored elsewhere.
 - b. He researched the storage units in the Village and chose the Pec Self Storage Business, cost: \$90.00 for a 10x30 unit, and two units would be needed.
 - c. A \$90 security deposit would also need to be paid for each unit.
 - d. The Board gave Barber the go ahead but to fax the lease to the Attorney for review.

- G. Treasurer
 - 1. Warrant Lists

Treasurer's General:	\$19,056.49
Treasurer's W/S/R:	\$28,025.53
Clerk's General:	\$18,468.85
Clerk's W/S/R:	\$34,708.72

 - a. A motion was made and seconded to approve the Warrant Lists omnibus: Parlapiano/Doty. A roll call vote was taken. Trustees Howard, Harrison, Moyer, Doty and Parlapiano voted yes, and Trustee Westervelt was absent. Motion carried. Yes 5, No 0, Absent 1.

- H. Clerk's Items
 - 1. Building Permits #547 through #561 presented. (information only)

Motion made and seconded to adjourn the meeting at 7:55 p.m.

Respectfully Submitted,

Ginger Binger, Village Clerk