

Regular Meeting of the Village of Pecatonica  
Board of Trustees  
November 6, 2007  
Village Hall

1. Call to Order: Village President Mathews called the meeting to order at 7:00 p.m.
2. Silent Moment followed by the Pledge to the American Flag.
3. Roll Call: Trustees present: Dave Westervelt, Derek Howard, John Moyer, Elizabeth Doty and Ross Parlapiano. Trustees absent: Chris Harrison. Quorum Established.
4. Others Present: Village Attorney Doug Henry, Village Clerk Ginger Binger, Treasurer Nola Markel, Village Engineer Nick Arps, Police Chief Pat McNamer and Public Works Director Dan Barber.
5. Approval of Meeting Minutes: Motion made and seconded to approve the minutes of October 16, 2007 as presented: Parlapiano/Howard. The minutes of October 2, 2007 were discussed and there will be no minutes for that date since there wasn't a meeting due to the lack of a quorum. A roll call vote was taken. Trustees Westervelt, Howard, Doty and Parlapiano voted yes, Trustee Moyer voted no and Trustee Harrison was absent. Motion carried. Yes 4, No 1, Absent 1.
6. Agenda Approval: Motion made and seconded to approve the agenda for November 6, 2007 as revised: Doty/Howard. A roll call vote was taken. Trustees Westervelt, Howard, Moyer, Doty and Parlapiano voted yes, and Trustee Harrison was absent. Motion carried. Yes 5, No 0, Absent 1.
  - A. Village President Items
    1. Info: National Hospice/Palliative Care Month
      - a. Mathews presented a Proclamation for November 2007 to be proclaimed as National Hospice/Palliative Care Month.
  - B. New Business
    1. Rick Witherby
      - a. Rick Witherby introduced his parents, Dick and Mary Witherby, and gave his opinion on the recent arrest of his brother by Officer Morrison.
      - b. Attorney Henry explained that Police Officers have special rights and in order to proceed with any action a written complaint needs to be filed with the Police Chief.
      - c. Cindy Bocker, sister, also gave her opinion of the incident.
    2. Pecatonica Improvement Association (PIA)
      - a. Bob Eiss, PIA President, spoke on several items that PIA is working on: (1) Cars on Main Street was a success and they

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would like to do it again next year and use more of Main Street-tentative date: July 26, 2008; (2) Street light banners: he showed the new banners that will be put up; (3) Christmas Walk: he explained the events that would be happening that day, Dec. 1; (4) Citizens Award Contest; (5) Tourist Attractions: sign for Highway 20; and (6) 2008 Membership Drive.

C. Legal

1. Winnebago County Highway Dept. Invoice
  - a. Attorney Henry explained that he hasn't found anything in Mr. Long's files concerning this issue.
  - b. Trustee Parlapiano explained that the Village entered into an Intergovernmental Agreement whereby the County would fix the drainage issue on the east side of Main Street between 12<sup>th</sup> and 9<sup>th</sup> streets in exchange for the Village taking over the right of way of Main Street within the Village limits.
  - c. Parlapiano further explained that the County did the work but not satisfactorily so money was withheld.
  - d. Treasurer Markel explained that she had spoken with someone at the County Highway Dept. that told her they would still honor the agreement if the remainder of the invoice was paid.
  - e. Attorney Henry explained that the agreement would have to be amended.
  - f. This item will be discussed at the next Board meeting.
2. Ordinance 2007-11-1: An Ordinance Amending Article Thirteen: Zoning, Chapter Thirteen: Garages, Decks, Swimming Pools and Accessory Buildings, Section 3 (F) (1) Enforcement and the Right to Inspect.
  - a. It was explained that this Ordinance was transferring the enforcement procedures from the Building Enforcement Officer over to the Police Dept.
  - b. A motion was made and seconded to approve Ordinance 2007-11-1 as presented: Doty/Westervelt. A roll call vote was taken. Trustees Westervelt, Howard, Moyer, Doty and Parlapiano voted yes, and Trustee Harrison was absent. Motion carried. Yes 5, No 0, Absent 1.

D. Finance and Administration Committee

1. Next Committee meeting has been changed to November 13, 2007 at 7:00 p.m. in the Village Hall. (Main item of discussion: Tax Levy)

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2. Recommendation to remove 15-minute parking sign from in front of Who Video as requested by the owner.
  - a. Committee discussed the issue and recommend that it be removed.
  - b. A motion was made and seconded to draft an Ordinance to remove said sign: Parlapiano/Doty. A roll call vote was taken. Trustees Westervelt, Howard, Moyer, Doty and Parlapiano voted yes, and Trustee Harrison was absent. Motion carried. Yes 5, No 0, Absent 1.
  
3. Approval of Building Permits
  - a. Committee reviewed the way building permits were approved and recommended that permits less than \$50,000 be approved by the President and the Enforcement Officer and permits more than \$50,000 must also be approved by the Village Board.
  - b. Board discussed the \$50,000 figure and is that the project cost or the permit cost. It is the permit cost.
  - c. Committee was instructed to review it again along with examples of Commercial permit costs to determine what to set.
  
4. Rifle Purchase
  - a. The Committee recommends the approval of the purchase of an AR15 Rifle and accessories for the Police Dept.
  - b. The Board discussed the need for such a weapon and how would it affect the insurance rates.
  - c. Chief McNamer explained that training can be done at Eaton's Quarry or the State Patrol Headquarters.
  - d. The Chief was instructed to write up a policy on the use of this rifle.
  - e. The Chief explained that it will be kept in the trunk of the squad and the case will be locked.
  - f. A motion was made and seconded to authorize the purchase of the rifle and accessories contingent upon an Insurance review and training to be held at the State Patrol Headquarters: Doty/Howard. A roll call vote was taken. Trustees Westervelt, Howard, Doty and Parlapiano voted yes, Trustee Moyer voted no and Trustee Harrison was absent. Motion carried. Yes 4, No 1, Absent 1.

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5. D.A.R.E. Program
  - a. Chief McNamer presented a letter from the PTO of the Pecatonica School District which contained a \$500 donation to the D.A.R.E. program.
  
6. Draft Ordinance for Article Thirteen: Zoning, Chapter One: Definitions
  - a. The Committee presented a draft ordinance for the definition of Structure.
  - b. The Board discussed swimming pools, fixed location, anchored to the ground, moving a swimming pool, and building permit applications.
  - c. The ordinance was sent back to Committee for further review and if they do not receive any comments then it will be presented as stated.
  
7. Draft Ordinance for Article Nine: Water
  - a. All changes were accepted but one: the past due amount procedure.
  - b. The billing cycle was discussed and the length of time in which past due amounts are suppose to be paid before shut off.
  - c. The Board discussed the way in which shut off notices are sent out and if they have to be sent certified. (Attorney Henry will look into this)
  - d. The shut off procedure was sent back to Committee.
  
- E. Planning Commission
  1. Next Commission meeting: November 14, 2007 at 7pm in the Village Hall.
  
- F. Public Works Committee
  1. Next Committee meeting scheduled for November 29, 2007 at 7:00 p.m. in the Village Hall. (Date change because of Thanksgiving being on the 4<sup>th</sup> Thursday)
  
  2. Taylor Street Bridge Preliminary Engineering Estimate
    - a. McMahan Associates presented an estimate of \$13,000 to do the preliminary engineering on the Taylor Street Bridge replacement.
    - b. A survey needs to be done upstream and downstream.
    - c. Submittals need to be done for the IDNR and the Corp of Engineers.

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- d. The preparation of all applicable paperwork for state agency review also needs to be done.
  - e. A motion was made and seconded to approve the expenditure: Parlapiano/Howard. A roll call vote was taken. Trustees Westervelt, Howard, Moyer, Doty and Parlapiano voted yes, and Trustee Harrison was absent. Motion carried. Yes 5, No 0, Absent 1.
3. Painting Street Signs: President Mathews wanted to talk to Dan Barber on this subject before presenting it to the Board.
4. Trees
- a. Committee presented an estimate from Whitney Tree Service of \$2395 for the removal of 3 trees due to a public safety issue.
  - b. A motion was made and seconded to approve \$2400 for the tree removal: Parlapiano/Doty. A roll call vote was taken. Trustees Westervelt, Howard, Moyer, Doty and Parlapiano voted yes, and Trustee Harrison was absent. Motion carried. Yes 5, No 0, Absent 1.

G. Treasurer

1. Warrant Lists

Treasurer's General:	\$21,499.66
Treasurer's W/S/R:	\$3,723.23
Clerk's General:	\$4,155.48
Clerk's W/S/R:	\$44,889.55

- a. A motion was made and seconded to approve the Warrant Lists omnibus: Parlapiano/Doty. A roll call vote was taken. Trustees Westervelt, Howard, Moyer, Doty and Parlapiano voted yes, and Trustee Harrison was absent. Motion carried. Yes 5, No 0, Absent 1.

H. Clerk's Items: none

Motion made and seconded to adjourn the meeting at 8:45 p.m.

Respectfully Submitted,

Ginger Binger, Village Clerk